

# **SINGLE NOTICE OF COMPETITION FOR THE AWARD OF SCHOLARSHIPS AND STUDENT HOUSING**

## **Academic Year 2024/25**

*The project is funded by the European Union, under the National Plan for Recovery and Resilience (NPRR – Piano Nazionale di Ripresa e Resilienza (PNRR)- Next Generation EU initiative, investment 1.7 'Scholarships for access to university' of mission 4 component 1.*

*Scholarships for academic year 2024/25 will be eligible for support from the "PR Sardinia ESF+ 2021-2027", Priority 2 "Education, training and skills" - Specific objective ESO4.6 f) - Field of intervention 150 Support for tertiary education through the intervention "Scholarships and support actions in favour of capable and deserving students lacking financial means and promotion of merit among students, including students with disabilities".*

***Resolution of the Board of Directors No. 30 of 15 July 2024***

***Determination of the Director of the Administrative Service No. 391 of 17 July 2024***

***Determination of rectification of the Director of the Administrative Service No. 403 of 18 July 2024***

**This document represents the English language translation of the original document written in the Italian language, translated for dissemination purposes only, and in no way produces any legal effect to which reference should be made only to the corresponding Italian language text.**

## DATES TO REMEMBER

start of the application procedure for scholarships and student housing	18 July 2024
deadline for applying for a scholarship and student housing	2 September 2024 1 p.m.
publication of provisional rankings for the allocation of scholarships and student housing and start of submission of applications for review	13 September 2024
deadline for submitting applications for reconsideration of the provisional rankings for the award of scholarships and student housing and for waiving student housing	23 September 2024 1 p.m.
publication of final ranking list for student housing allocation	by 7 October 2024
initiation of procedure for reporting data on enrolment in a second degree programme for students enrolled simultaneously in two university-level degree programmes	7 October 2024 to 14 October 2024 1 p.m.
first registration verification deadline	29 October 2024
publication of final scholarship award lists	29 October 2024
deadline to enter online IBAN code and Certified E-mail Address (PEC) of scholarship beneficiaries enrolled in the first year of first level and single-cycle degree programmes, for payment of the first instalment by 10 November	6 November 2024
deadline for authorising payment of the first instalment of the scholarship to beneficiaries regularly enrolled in the first year of first-level and single-cycle degree programmes	11 November 2024
deadline for submitting self-certification of confirmation of status for the payment of the first instalment of the scholarship with the amount due in the case of off-site status	22 November 2024
deadline for online entry of IBAN and Certified E-mail Address (PEC) of scholarship beneficiaries for payment of first instalment by December	22 November 2024
deadline for second registration verification for payment of first instalment by December	22 November 2024
deadline for payment of the first scholarship instalment to students regularly enrolled in the first year of second- and third-level programmes, in the first year of first-level programmes with enrolment completed after 29 October 2024, and in years following the first year of all programme levels	31 December 2024
deadline for payment of the second tranche of the first instalment of the scholarship for students enrolled in the first year of first-level and single-cycle degree programmes who received the first instalment in November	31 December 2024
final deadline for submission of off-site status by scholarship recipients	31 January 2025
deadline for conversion of application for scholarship and housing from first year beyond the regular academic timeframe (referred to as "fuori corso") to first year of the single-cycle degree and vice versa	15 March 2025
deadline for online entry of IBAN and Certified E-mail Address (PEC) of scholarship beneficiaries for payment of first instalment in April 2025 (students with suspended payment due to failure to enter data by 22 November 2024)	31 March 2025
deadline for communication of finalised registration data for payment of first instalment in April 2025 (students with suspended payment for registration not finalised by 22 November 2024)	31 March 2025
deadline for publication of notice for information on how to award degree bonuses	31 March 2025
authorisation to pay the balance of the scholarship for subsequent years and students with disabilities	30 June 2025

first deadline for submission of self-certification of achievement of 20 credits for payment of the scholarship balance for first-year students (for payment by July 2025)	30 June 2025
authorisation to pay the balance of the scholarship for first-year students who have self-certified the achievement of 20 cfu by June 2025	31 July 2025
deadline for submission of self-certification of 20 credits achieved by 10 August 2025 for the payment of the scholarship balance for first-year students (payment by October 2025)	10 October 2025
authorisation to pay the balance of the scholarship for first-year students who have achieved 20 cfu by 10 August 2025, and self-certified achievement of these cfu by 10 October 2025	31 October 2025
deadline for submission of self-certification of 20 credits obtained after 10 August 2025 and by 30 November 2025 for confirmation of the first instalment of the scholarship for first-year students	10 December 2025
deadline for submitting a request for a three-month extension (serious and documented reasons) in order to achieve the 20 credits for confirmation of the first instalment of the scholarship for first-year students	10 December 2025

## Summary

<b>CHAPTER I – ELIGIBLE STUDENTS AND ELIGIBILITY REQUISITES .....</b>	<b>1</b>
Art. 1 – Eligible students.....	1
Art. 2 - Economic Requirements.....	2
Art. 3 - Merit requirements for first-year students.....	4
Art. 4 - Merit requirements for those enrolled in years subsequent to the first year .....	5
Art. 5 - Merit requirements for students with disabilities enrolled in years subsequent to the first year	8
Art. 6 - Eligibility and duration of benefits .....	10
Art. 7 - Eligibility and duration of benefits for students with disabilities.....	11
<b>CHAPTER II - PROCEEDINGS.....</b>	<b>13</b>
Art. 8 - Criteria for the formulation of rankings .....	13
Art. 9 - Application procedure and deadline .....	14
Art. 10 - Student's certified e-mail address.....	15
Art. 11 - Submission of online applications and required data .....	15
Art. 12 - Specific procedures for entering merit data and data relating to enrolment in an additional degree programme in the event of simultaneous enrolment in two university-level programmes. Documents to be uploaded to the Student Portal for students with disabilities or with the status of Sardinian emigrant, spouse, child, or descendant of a Sardinian emigrant still residing outside the region.....	20
Art. 13 - Examination of applications and preparation of provisional rankings.....	21
Art. 14 - Timing of proceedings (Law No. 241/90) .....	22
Art. 15 - Outcomes of rankings and applications for review.....	23
Art. 16 - Allocation of housing and disbursement of scholarships.....	25
<b>CHAPTER III - SCHOLARSHIPS.....</b>	<b>31</b>
Art. 17 - Allocations and Distribution of Scholarships.....	31
Art. 18 - Scholarship Amounts.....	32
Art. 19 - On-site, commuter and off-site status .....	35
Art. 20 - Graduation Bonus.....	37
Art. 21 - Scholarships and housing - first year master's degree or the first year outside the regular timeframe for the three-year degree .....	38
Art. 22 - Fee exemption and reimbursement of regional tuition fees .....	39
<b>CHAPTER IV - HOUSING .....</b>	<b>40</b>
Art. 23 - Housing services: admission to housing.....	40
Art. 24 - Location and distribution of housing.....	40
Art. 25 - Validity of rankings and reallocation of housing .....	41

Art. 26 - Housing fees .....	42
<i>CHAPTER V - LOSS OF ENTITLEMENT TO BENEFITS.....</i>	<i>43</i>
Art. 27 - Causes of incompatibility and disqualification, waiver .....	43
Art. 28 - Revocation of the scholarship .....	45
Art. 29 - University Campus Transfers .....	46
<i>CHAPTER VI - DATA PROCESSING AND VERIFICATION OF SELF-CERTIFICATIONS .....</i>	<i>46</i>
Art. 30 - Protection of persons and other parties with regard to the processing of personal data - Disclosure pursuant to Art. 13 and 14 of EU Regulation No. 679/2016 (GDPR) .....	46
Art. 31 - Verification of self-certifications .....	48
<i>CHAPTER VII - COMMUNICATIONS ON THE PROCEDURE AND INFORMATION ON THE SUBMISSION OF APPLICATIONS .....</i>	<i>50</i>
Art. 32 - Communications on the Procedure and Other Communications .....	50
Art. 33 - Information.....	50
<i>CHAPTER VIII - PUBLICATION, REGULATORY SOURCES AND REPORTING.....</i>	<i>51</i>
Art. 34 - Publication .....	51
Art. 35 - Regulatory Sources .....	51
Art. 36 - Reporting and monitoring .....	51
Art. 37 - Safeguard Clause .....	51
Annex 1 .....	53

## SINGLE NOTICE OF COMPETITION FOR THE ALLOCATION OF SCHOLARSHIPS AND HOUSING ACADEMIC YEAR 2024/25

### CHAPTER I – ELIGIBLE STUDENTS AND ELIGIBILITY REQUISITES

#### Art. 1 – Eligible students

Students enrolling in the following university programmes, by the relevant deadlines, for Academic Year 2024/25, to which they have been admitted on the basis of possession of an upper secondary school diploma, are eligible for the benefits referred to in this notice:

1. the University of Cagliari, which has activated the following programmes:
  - a) degree;
  - b) single-cycle master's degree;
  - c) two-year master's degree;
  - d) specialisation lasting at least two years (with the exception of those in the medical area referred to in Legislative Decree no. 368 of 17 August 1999).
  - e) PhD courses activated pursuant to Article 4 of legislative decree no. 210 of 3 July 1998. Students enrolled on PhD programmes have access to housing and are eligible for a scholarship, provided they are not recipients of a scholarship provided by the university, from ministerial funding, or from funds from public or private institutions;
2. the Pontifical Theological School of Sardinia;
3. the Higher Institute of Religious Sciences in Cagliari;
4. the State Conservatory of Music in Cagliari, which activated the following programmes:
  - a) three-year undergraduate degree;
  - b) two-year second level;
5. the 'Verbum' School for Linguistic Mediators.

Access to benefits is not permitted for single course attendance, as such enrolment does not confer university student status.

Participation in the competition is **also open to those who are awaiting the results of entrance tests or the achievement of the qualification required for enrolment**. Students intending to enrol in the first year of the aforementioned programmes may submit an application to take part in the competition **even if they are waiting to finalise their enrolment** in one of the aforementioned programmes. **Failure to finalise enrolment must be communicated promptly to the Right to Study Office (*Ufficio Diritto allo Studio*)**.

For students applying for benefits for an additional semester (graduating students), the enrolment requirement is deemed to have been met if they were duly enrolled in their final year in Academic Year 2023/24 and obtain their degree by the end of the extraordinary session of the same academic year, on a date subsequent to the deadline for submitting the application provided under this notice, or enrol in Academic Year 2024/25 as their first year outside the normal timeframe (“*fuori corso*”)<sup>1</sup>.

Applicants must meet the economic, merit and university career requirements set out in Articles 2, 3 and 4 of this notice.

Students with disabilities must meet the economic, merit and university career requirements set out in Articles 2, 3 and 5 of this notice. “Disabled students” means students with a recognised disability within the meaning set forth in Article 3(1) of Law no. 104 of 5 February 1992, or with a disability rating equal to or greater than sixty-six per cent.

## Art. 2 - Economic Requirements

The student's economic conditions are identified on the basis of the indicator of the equivalent economic situation (ISEE) pursuant to current legislation<sup>2</sup> with specific reference to benefits for the right to university study. They are also identified on the basis of the Equivalent Assets Situation Indicator (ISPE) pursuant to Article 5 of the Prime Ministerial Decree of 9 April 2001.

The upper limits for access to the benefits of this notice were established in implementation of Art. 4 of the Directorate Decree of the Ministry of University and Research no. 1320 of 17 December 2021, Ministerial Decree no. 318 of 14/03/2024 and Regional Council Resolution no. 24/31, adopted at the session held on 10 July 2024.

According to current legislation, the Single Replacement Declarations (*Dichiarazioni Sostitutive Uniche* or DSU) submitted in 2023 expired on 31 December 2023, so all students will have to submit a new valid ISEE statement, even if their income and assets situation has not changed.

For the purpose of issuing the ISEE certificate, the Dichiarazione Sostitutiva Unica complete with the overall description of benefits for the right to university study must be presented to a Tax Assistance Centre (CAF), or filled in online by accessing the website [www.inps.it](http://www.inps.it), **by the deadline of 2 September 2024 at 1:00 pm, under penalty of exclusion from benefits.**

The indicators of the student's economic and asset situation are taken from the valid ISEE certificate relating to income earned and assets owned in 2022.

The aforementioned certificate must bear the wording “**Applies to subsidised benefits for the right to university study**”, and must not contain any annotations by the Revenues Agency (*Agenzia delle Entrate*) relating to omissions/defects, **under penalty of exclusion.**

---

<sup>1</sup> Decree of the Ministry of University and Research no. 1320 of 17 December 2021, Art. 2 para. 5;

<sup>2</sup> Regulations as per D.P.C.M. 5 December 2013, No. 159, Ministerial Decree. 7 November 2014; D.M. 138 of 13 April 2017, Legislative Decree. 15 September 2017 no. 147, D. L. 28 January 2019 No. 4, converted by L. 28 March 2019 no. 26, Decree-Law no. n101 of 3 September 2019, converted by L. of 2 November 2019, no. 128.



The economic and asset situation indicators for all students, including students with disabilities, must not exceed the following limits, under penalty of exclusion from the competition:

<b>ISEE</b>	<b>27,726.79 euro</b>
<b>ISPE<sup>3</sup></b>	<b>60,275.66 euro</b>

For the sole purpose of ascertaining the requirements for maintaining the benefits, ERSU will deduct, in the manner provided under Art. 4 paragraph 5 of Prime Ministerial Decree no. 159/2013, from the ISEE value recorded in the valid certificate, the amount received as a scholarship in year 2022, which must be declared in the Dichiarazione Sostitutiva Unica (DSU) submitted for the purpose of issuing the ISEE calculation. The amount of the scholarship to be indicated in the DSU is contained in the Single Certification relating to the amounts disbursed under this title in year 2022 (CU 2023), issued by the disbursing body<sup>4</sup>.

## **2.1 Definition of household for ISEE purposes**

The declarant's family unit is made up of the members of the registered family as of the date on which the Dichiarazione Sostitutiva Unica is submitted, but the student is part of his parents' family unit, even if he does not live with them on a registered basis, pursuant to Article 8 of Prime Ministerial Decree no. 159/2013.

An ISEE certificate referring only to the student in question is only admissible if the student is an independent student.

Independent student status, whose household does not include family members of origin, is granted if both of the following requirements are met:

- a) **residence outside** the housing unit of the family of origin, for at least two years preceding the date of submission of the application, in housing not owned by one of their family members;
- b) **tax-declared income from employment or assimilated employment**, for at least two years preceding the date of application, not less than EUR 9,000.00 per year, with reference to a household of one person.

If both of the above requirements are not met, the applicant's household is deemed integrated with his or her original household, and the incomes are added together for the purpose of calculating the ISEE, and therefore the income received by the members of the original household must also be indicated in the ISEE statement.

For the composition of the family unit of students enrolled in PhD programmes, please refer to Art. 8 paragraph 4 of the aforementioned Prime Ministerial Decree No. 159/2013.

---

<sup>3</sup> The Indicator of Equivalent Financial Situation (ISPE) is calculated as the ratio between the Indicator of Financial Situation (ISP) and the equivalence scale (SE) indicated in the ISEE statement.

<sup>4</sup> Students who have received a scholarship from ERSU Cagliari must download the CU 2023 from the Student Portal.



Married students who do not have an adequate personal income capacity may be considered independent if their income, added to their spouse's income, is not less than €9,000 per year, and if the requirement, set out in point a) above, of residence outside the family unit of origin is also met, otherwise the student must also indicate in the ISEE certificate the income received by members of their family of origin.

## 2.2 Cases of student-only households

A separate family unit<sup>5</sup> is constituted by persons living in a registered partnership, i.e. cohabiting for religious, care, military, punishment and similar reasons.

A student who does not qualify as independent under section 2.1 above may nevertheless submit an ISEE certificate relating to his or her financial situation if he or she is the orphan of both parents.

If the student is in one of the following situations: orphan or person in a registered partnership, he/she must indicate this condition when submitting the online application in the Student Portal. Where estrangement from a parent has been established in terms of emotional and economic relations, the student concerned must produce a copy of the order issued by the judicial authority or social services attesting to the parent's estrangement or abandonment.

## Art. 3 - Merit requirements for first-year students

Without prejudice to the provisions of Art. 1, penultimate and last paragraph:

- For those enrolled in the first year of degree programmes, single-cycle master's degree programmes and three-year upper-level degree programmes at the State Music Conservatory of Cagliari, **regular enrolment is required**.
- For those enrolled in the first year of the two-year master's degree programmes and the two-year upper second-level degree programme at the State Music Conservatory of Cagliari, **regular enrolment in the programmes** and the recognition of at least 150 university credits (CFUs) are required.

For those enrolled in the first year of the aforementioned study programmes, merit is assessed at a later date, whereby the student beneficiary must have passed at least 2 years or 20 CFUs by 30 November 2025, failing which the benefit will be revoked. For the purposes of the disbursement of the second instalment of the scholarship, the above-mentioned minimum merit level must be reached by 10 August 2025<sup>6</sup>.

For students with disabilities enrolled in the first year, the merit criteria for withdrawal of the benefit do not apply.

---

<sup>5</sup> Art. 3 of INPS Circular No. 171 of 18/12/2014.

<sup>6</sup> Art.5 paragraph 3 of Ministerial Decree no. 1320 /2021.

For those enrolled in the first year of specialisation and PhD programmes, **regular enrolment in the programmes** is required.

#### **Art. 4 - Merit requirements for those enrolled in years subsequent to the first year**

To access the benefits, students must enrol in the degree programme indicated in their application. The programme year taken into account for admission and for inclusion in the ranking is determined by the career years in **relation to the first absolute enrolment**, even in the event of a change of degree programme or transfer from another university. Therefore, in such a case, the number of credits required to take advantage of the benefits is calculated on the basis of the career years elapsed since the year of first enrolment, taking into account the years of enrolment relating to the programme attended prior to the transfer or transfer. Credits validated in the new degree programme are valid for the purposes of admission to the competition provided that they relate to subjects included in the curriculum of the new degree programme.

For repeat students for the same programme year, the number of CFUs or annuities required under point 4.1 or 4.2 is calculated with reference to the number of CFUs or annuities required for each year elapsed, starting from the year of absolute first enrolment in a programme at the same level<sup>7</sup> including the academic years of repetition.

The period of interruption of studies for the performance of civil service, for duly documented reasons of serious and prolonged infirmity, for the year of birth or adoption of each child, shall not be taken into account for the purposes of career and merit evaluation, if formally recognised by the University and the other Institutes referred to in art. 1 of this notice.

**4.1 Students enrolled in the years following the first year of degree programmes activated pursuant to the university reform pursuant to Ministerial Decrees no. 509 and 22 October 2004 no. 270, and programmes activated in implementation of Law no. 508 of 21 December 1999.**

Those enrolled (even if on a part-time basis) in the years following the first year of the degree programmes referred to in Article 1, must have obtained, **by 10 August 2024**, a number of CFUs no less than that specified in Table A1, broken down by programme year, and be admitted to attendance for the programme year for which they are requesting benefits.

---

<sup>7</sup> In this context, Three-year degree programmes (including pre-reform degrees) and single-cycle degree programmes are understood as first-level courses. Second-level courses are defined as two-year Master's degree programmes (and Master's degree). Third-level courses are understood to be at least two-year specialisation and doctoral courses.

**Table A1**  
**Minimum number of CFUs required by 10 August 2024**

***Bachelor's degree programmes***

<i>Programme year</i>	<i>2nd year</i>	<i>3rd year</i>	<i>1st year fc (further semester)</i>
<i>CFUs required</i>	<b>25</b>	<b>80</b>	<b>135</b>

***Single-cycle degree programmes***

<i>Programme year</i>	<i>2nd year</i>	<i>3rd year</i>	<i>4th year</i>	<i>5th year</i>	<i>6th and 1stfc</i>	<i>1°fc (further semester)</i>
<i>CFUs required</i>	<b>25</b>	<b>80</b>	<b>135</b>	<b>190</b>	<b>245</b>	<b>300</b>

***Two-year master's degree programmes***

<i>Programme year</i>	<i>2nd year</i>	<i>1st year fc (further semester)</i>
<i>CFUs required</i>	<b>30</b>	<b>80</b>

For the second year of the career, in addition to the possession of the above-mentioned CFUs, the fulfilment of any educational obligations, if stipulated at the time of admission to the programmes, is required.

**CFUs are only valid if they are recognised for the degree programme for which students apply, even if different from the previous year.**

**Training credits related to:**

- **partially validated examinations, for which a further integration of formative CFUs is required for the final grade;**
- **examination modules for which the final examination was not passed;**
- **training placements not yet completed as at 10 August 2024;**
- **integrated programmes if not all modules have been taken;**
- **supernumerary examinations, not useful for obtaining the title;**
- **examinations validated from a previous career following withdrawal from studies or forfeiture and re-registration in the first year of the new programme; the exclusion will apply for the year(s) following validation and for a number of career years equal to those validated<sup>8</sup>. This preclusion**

<sup>8</sup> For example:

- validated examinations from the previous career relating to the first year of the current career will not be taken into account for participation in the competition for the second year of the career;

does not apply in relation to course credits earned in the new career in completion of a partially validated examination.

### **Bonus**

In order to meet the merit requirements, the student may use, in addition to the CFUs actually obtained, a "bonus" accrued on the basis of the year of the programme attended, in accordance with the procedures set out in Table A2.

**Table A2 - Bonuses**

Second year	Third year (only if not used in the second year)	Subsequent years and second-level programmes (only if not used in previous years)
<b>5 CFU bonus</b>	<b>12 CFU bonus</b>	<b>15 CFU bonus</b>

The portion of the 'bonus' not used in the academic year in question may be used in subsequent years.

It is specified that unused bonus portions cannot be cumulated. Full or partial utilisation of the bonus prevents accrual of the bonus for subsequent career years<sup>9</sup>.

In order to meet the merit requirements for a two-year master degree programme, the student may use the bonus accrued and not used in the three-year degree programme. This provision does not apply to students enrolled in master's degree programmes from the old system.

Those enrolled in the following years of specialisation and PhD programmes must meet the admission requirements set out in the respective university regulations.

### ***4.2 Students enrolled in the years following the first year of programmes not activated pursuant to the university reform referred to in Ministerial Decree no. 509 of 3 November 1999.***

For those enrolled in the years following the first year of programmes that are not activated pursuant to the university reform, examinations are evaluated in terms of yearly terms: examinations with semester value are considered 1/2 year; those with annual value are considered 1 year; two-year and three-year examinations are considered 2 and 3 years respectively.

---

- validated examinations from the previous career relating to the first and second year of the current career will not be taken into account for participation in the competition for the second and third year respectively, and so on.

<sup>9</sup> For example: a student who used 2 CFUs of the bonus available in the second year may only use the remaining portion of the bonus, i.e. no. 3 CFU, for the continuation of his university career, and will not accrue the 12 CFU bonus provided for the third year.

Those enrolled in the aforementioned programmes must have passed, **by 10 August 2024**, the minimum number of years indicated in Table A3, and be admitted to attendance for the programme year for which they apply for benefits.

**Table A3**  
**Minimum number of annuities required by 10 August 2024**

code		degree programme	programme year							
Dept	Cours e		2	3	4	5	6	7	1°fc	2°fc
97	02	THEOLOGY	7	13	18	24	27	31	35	49

Exclusively for the programmes referred to in Section 4.2, examinations provided under the approved official or personal syllabus whose grade is expressed in thirtieths and which are formally recognised for the purposes of the final assessment are valid. Supernumerary examinations, aptitude tests and interviews are not valid.

The Office will assess the examinations declared by the student in yearly terms by conventionally assigning 1 ECTS worth 0.25 year.

In the case of a transfer from the old degree programme referred to in point 4.2 to degree and master's degree programmes and in the event that the University has not reformulated the current didactic regulations and the careers of students already enrolled in terms of CFUs, the merit requirements for access to benefits are those indicated in table A3; these requirements are limited to the year in which the transfer is made and the following year.

#### **Art. 5 - Merit requirements for students with disabilities enrolled in years subsequent to the first year**

More favourable merit requirements are envisaged apply for students with disabilities enrolled in years subsequent to the first year. The merit requirements set out in Art. 4 of this notice are decreased<sup>10</sup> and established as defined in points 5.1 and 5.2 below. Insofar as not otherwise provided under terms of merit assessment, reference is made to the content of Art. 4.

<sup>10</sup> Art.14 paragraphs 2 and 5 of the Prime Ministerial Decree of 9 April 2001

**5.1 Students with disabilities enrolled in the years following the first year of degree programmes activated pursuant to the university reform referred to in Ministerial Decrees no. 509 of 3 November 1999 and no. 270 of 22 October 2004, and to programmes activated in implementation of Law no. 508 of 21 December 1999.**

Students with disabilities, enrolled in the years following the first year of programmes activated pursuant to the decrees ministries and the above-mentioned law <sup>11</sup>, must possess, by 10 August 2024, a number of CFUs no less than that specified in Table B1, broken down by programme year, and be admitted to the programme year for which they apply for benefits.

**TABLE B1 - Students with disabilities**  
**Minimum number of CFUs required by 10 August 2024**

***Degree programmes***

<i>Programme year</i>	<i>2nd year</i>	<i>3rd year</i>	<i>1st year fc</i>	<i>2nd year fc (further semester)</i>
<i>CFUs required</i>	<b>15</b>	<b>48</b>	<b>81</b>	<b>114</b>

***Single-cycle degree programmes***

<i>Programme year</i>	<i>2°</i>	<i>3°</i>	<i>4°</i>	<i>5°</i>	<i>6th and 1stfc</i>	<i>1°fc</i>	<i>2°fc (further semester)</i>
<i>CFUs required</i>	<b>15</b>	<b>48</b>	<b>81</b>	<b>114</b>	<b>147</b>	<b>180</b>	<b>213</b>

***Master's degree programmes***

<i>Programme year</i>	<i>2°</i>	<i>1st fc</i>	<i>2°fc (further semester)</i>
<i>CFUs required</i>	<b>18</b>	<b>48</b>	<b>81</b>

**5.2 Students with disabilities enrolled in the years following the first year of programmes not activated pursuant to the university reform referred to in Ministerial Decrees no. 509 of 3 November 1999 and no. 270 of 22 October 2004 and L. 21 December 1999 no. 508**

Students with disabilities enrolled in years subsequent to the first year of programmes not activated pursuant to the ministerial decrees and the aforementioned law<sup>12</sup> must, **by 10 August 2024**, meet the merit requirements set out in Tables B2 and B3.

<sup>11</sup> Ministerial Decrees of 3 November 1999, no. 509 and 22 October 2004 no. 270, and Law No. 508/1999

<sup>12</sup> Ministerial Decrees of 3 November 1999, no. 509 and 22 October 2004 no. 270, and Law No. 508/1999.

The Office will assess the examinations declared by the student in yearly terms by conventionally assigning 1 ECTS worth 0.25 year.

**TABLE B2 Scholarship**  
Evaluation in years to be supported by 10 August 2024

code		Degree programme	Programme year							
Dept	Programme		2°	3°	4°	5°	6°	7°	1°fc	2°fc
97	02	THEOLOGY	1	6	11	15	19	24	29	37

**TABLE B3 Housing**  
Evaluation in years to be supported by 10 August 2024

code		Degree programme	Programme year								
Dept	Programme		2°	3°	4°	5°	6°	7°	1°fc	2°fc	3°fc
97	02	THEOLOGY	1	5	10	14	18	19	24	32	43

## Art. 6 - Eligibility and duration of benefits

Benefits are granted for the **first time attainment of the degree** for each of the programme levels, and only once for each year of the career <sup>13</sup> and degree programme, as follows:

- 1) for those enrolled in the Conservatory's undergraduate and three-year upper-level programmes, for a period of seven semesters, starting from the academic year of first enrolment; limited to housing services, for a further semester;
- 2) for those enrolled in the Conservatoire's two-year master's degree and two-year upper second-level degree programmes, for a period of five semesters starting from the academic year of first enrolment; limited to housing services, for a further semester;
- 3) for those enrolled in single-cycle degree programmes, for a period equal to the duration envisaged by the respective teaching regulations plus one semester, starting from the academic year of first enrolment; limited to housing services, for a further semester;
- 4) for those enrolled in doctoral programmes, who do not benefit from the scholarship, for a period equal to the normal duration of the programme, provided for by the respective teaching regulations, starting from the year of first enrolment;
- 5) for those enrolled in specialisation schools of at least two years' duration, with the exception of medical schools pursuant to Legislative Decree No. 368 of 17 August 1999, for a period equal to the

<sup>13</sup> For the calculation of career years, please refer to Art. 4 of this notice.



normal duration of the programme, as provided for by the respective didactic regulations, starting from the year of first enrolment;

- 6) for those enrolled in programmes activated prior to Ministerial Decree 3 November 1999 no. 509 for a number of years equal to the legal duration of the programmes plus one from the year of first enrolment; limited to housing services, for a further year.

Without prejudice to the provisions of the regulations in force<sup>14</sup>, students **enrolling at the same time in two programmes are entitled to** the benefits provided under this notice for the attendance of only one programme, indicated in the application form, pertaining to the University of Cagliari, or to one of the Institutes indicated in art. 1. A student already enrolled in a degree programme in years subsequent to the first may not identify the second enrolment as a reference for the purposes of the right to study benefit. The regulations contained in this notice for the granting of benefits in the event of double enrolment may be subject to change as a result of the possible enactment of subsequent regulations on the subject.

Students with a three-year degree who enrol in a single-cycle master's degree programme may take advantage of the benefits starting in the fourth year of the single-cycle master's degree programme, provided they have not taken advantage of them in the seventh semester of the three-year degree programme (in the latter case, they are entitled to take advantage of the benefits starting in the fifth year of the single-cycle master's degree programme).

In the event of renouncement of studies and re-enrolment, students may participate in the competition on condition that they have repaid in full and prior to submitting their application, the sums received by way of scholarship and the amount corresponding to the value of the services actually enjoyed for the same or subsequent career years, without prejudice to the provisions of art. 15.2 for students re-enrolling in degree programmes with programmed access.

In the event that the benefits have been granted by another body for the right to study, the student must prove, by means of appropriate documentation, the repayment of the amount received during the career years in question.

## **Art. 7 - Eligibility and duration of benefits for students with disabilities**

For students with disabilities enrolled in programmes activated pursuant to Ministerial Decrees no. 509 of 3 November 1999 and no. 270 of 22 October 2004 and Law no. 508/1999, the duration for which benefits are granted is nine semesters for bachelor degree programmes, seven semesters for master degree programmes and thirteen or fifteen semesters for single-cycle master degree programmes (in relation to the respective duration of five or six years); limited to housing services, it is extended by a further semester.

---

<sup>14</sup> D. M. 1320/2021, Article 6 last paragraph, Law No. 33/2022 Article 3 and Ministerial Decree. 930/2022, Article 7.



For students with disabilities enrolled in programmes at the State Conservatory of Music, the duration of benefits is nine semesters for the three-year first-level programmes, seven semesters for the two-year second-level programmes; limited to housing services, it is extended by a further semester.

For students with disabilities enrolled in programmes activated prior to the university reform pursuant to Ministerial Decree no. 509 of 3 November 1999, benefits are granted for a number of years equal to the legal duration of the programmes plus two, with reference to the first year of enrolment. The housing service is granted for a further year.

## CHAPTER II - PROCEEDINGS

### Art. 8 - Criteria for the formulation of rankings

#### 8.1 General rankings

The E.R.S.U. will formulate separate rankings for the scholarship and the housing according to the procedures set out below:

- 1) for first-year students through the approval of three separate rankings of successful candidates, differentiated by programme level <sup>15</sup>:
  - 1st level (bachelor's degree, single-cycle master's degree);
  - 2nd level (Master's degree);
  - Level 3 (specialisation and doctorate).

These rankings are defined in ascending order on the basis of the student's ISEE. Where economic requirements are equal, younger age is a preferential criterion;

- 2) for students enrolled in the years following the first year of all programmes, through the approval of merit rankings, drawn up on the basis of the self-certifications submitted by students, assessing firstly the number of CFUs or annual examinations passed, and secondly the average of the marks obtained weighted on the CFUs, broken down by career year and by degree programme. For students enrolled in the State Music Conservatory of Cagliari and in the PhD programmes, the rankings are separate for each year of the programme. Where merit is equal, the ranking is determined on the basis of the student's ISEE. Where economic requirements are equal, younger age is a preference.

#### 8.2 Disabled student rankings

Two rankings will be drawn up:

- 1) for students with disabilities enrolled in the first year, a single ranking will be drawn up, taking into account the percentage of disability as a priority; in the event of a tie, the same criteria set out in art. 8 point 1 of this notice will be followed;
- 2) for students with disabilities enrolled in subsequent years, a single ranking will be drawn up with priority given to the percentage of disability; in the event of a tie, the ratio between the number of years or CFUs completed by the deadline of the call for applications and the number of years in the

---

<sup>15</sup> In this context, Three-year degree programmes (including pre-reform degrees) and single-cycle degree programmes are understood as first-level courses. Second-level courses are defined as two-year Master's degree programmes (and Master's degree). Third-level courses are understood to be at least two-year specialisation and doctoral courses.

official study plan for the years prior to the year to which the application refers, or CFUs to the extent of 60 for each year attended  $[\text{total CFUs}/60 \times (\text{programme year} - 1)]$  will be taken into account the denominator is increased by two annuities or 10 CFU for the second year outside the regular timeframe for programme (*fuori corso*)  $[\text{total CFU}/(60 + 10) \times (\text{programme year} - 2)]$  and by three annuities or 15 CFU for the third year outside the regular timeframe for programme (*fuori corso*)  $[\text{total CFU}/(60 + 15) \times (\text{programme year} - 3)]$ .

In the event of a further tie, ISEE will be taken into account and the youngest student in terms of age will take precedence.

The benefits are allocated on the basis of the allocations and the number of available housing, as contained in Articles 17 and 24 of this notice.

## Art. 9 - Application procedure and deadline

To fill in the application form, you will have to access your reserved area of the Student Portal from the website [www.ersucagliari.it](http://www.ersucagliari.it).

**Please note that to access the Student Portal:**

- students must possess SPID credentials (at least level 2) or the Electronic Identity Card (CIE);
- Until further notice, students who, on the date of submission of their application, are entitled to carry out the accreditation procedure on the Portal, without using their SPID or CIE credentials:**
- are minors;
  - do not have Italian citizenship and are not in possession of a valid Italian identity document.

In order to take part in the competition, students must fill in the appropriate "Request for Benefits" form for Academic Year 2024/25 in their reserved area of the Student Portal, as of **18 July 2024**. The application must be sent exclusively via the aforementioned online procedure **by 1.00 p.m. on 2 September 2024, and must be accompanied by the documents specified in this notice, under penalty of exclusion.**

After this deadline, it will no longer be possible to access the system to complete the application, nor will it be possible to complete and send any applications that have not been completed by the deadline.

A student who has already completed and submitted the application may independently make changes and corrections to it up to the aforementioned deadline. The last application submitted will be considered for inclusion in the ranking list. It will not be possible to modify the application after the deadline **of 2 September 2024 at 1:00 p.m.** and no paper applications will be accepted.

At the end of the online compilation procedure, the system automatically generates a receipt for the submission of the application, which is made available within the next 24 hours. This receipt is also generated following a change in the application.

### **Art. 10 - Student's certified e-mail address**

All students who will be beneficiaries in the final rankings shall indicate in their reserved area of the Student Portal a certified e-mail address (PEC) at which they will receive communications relating to the measures specifically adopted against them as part of the competition procedure.

The certified e-mail box must be in the name of the student directly concerned.

This fulfilment is compulsory for the payment of the benefit also for students already accredited on the Portal in previous years.

### **Art. 11 - Submission of online applications and required data**

To fill in the application form for the competition, please follow the '**Guide to the online filling in procedure**', which will be published on the organisation's website.

In order to take part in the competition for the award of the scholarship, the student must fill in the appropriate form in the benefits area of the Student Portal, selecting the "Scholarship" heading. If an application is not submitted in the above format, it will not be possible to apply for admission to the competition by means of a request for reconsideration against the provisional rankings.

In order to take part in the competition for the allocation of the housing, the student must fill in the appropriate form in the benefits area of the Student Portal by selecting "Housing". If an application is not submitted in the above format, it will not be possible to apply for admission to the competition by means of a request for reconsideration against the provisional rankings.

#### ***11.1 General data for submitting the online application***

The application for participation in the competition must contain all the student's personal details, merit data and university career, with specific reference to the level and degree programme in which he or she is enrolled for the academic year. 2024/25, self-certified in accordance with Art. 46 and 47 of Presidential Decree no. 445/2000.

The application to take part in the competition must also contain the details of the ISEE certificate issued for the purpose of determining the student's family's economic and property conditions, or of the single substitute declaration submitted for the purpose of issuing the aforementioned certificate.

### 11.2 ISEE certificate:

The ISEE certificate must be issued in accordance with the criteria set out in the regulations currently in force on ISEE<sup>16</sup>, and must specify that it applies to benefits for the right to university study in favour of the student concerned.

If the conditions provided for by the regulations in force have been met, in the presence of events that have led to a significant change in the household's income, the student may request the "current ISEE" certificate from the CAF, which must be issued by the deadline for submitting the application provided under this notice.

In the application for participation in the competition, the student must enter the protocol details indicated in the ISEE certificate.

The E.R.S.U. will acquire the indicators of the equivalent economic and patrimonial situation, and the other data needed to assess the economic and patrimonial conditions of the student's family, contained in the valid ISEE certificate, by accessing the INPS database.

After completing and submitting the application form, students can view, by accessing their reserved area of the Portal, in the "ISEE certificates" section, the certificates referring to them, which are acquired from the INPS database. If there is more than one certificate, the certificate with the wording "CONSIDERED" will be taken into account for the purpose of assessing the income requirements set out in the notice. The same screen indicates whether the ISEE is ordinary (not eligible for participation in this call for applications), or university ISEE, and whether there are any annotations from the Revenues Agency (*Agenzia delle Entrate*) in the certificate. The student is required to verify the correctness of the certificate issued by INPS. If an ordinary ISEE certificate or one with annotations has been acquired, the interested party must take steps as soon as possible to request an ISEE certificate that complies with the provisions of the competition notice (ISEE for the right to study, and without annotations), which ERSU will acquire directly from the INPS database.

In the event that the interested parties, despite having submitted the Dichiarazione Sostitutiva Unica (DSU) to the CAF or INPS for the purpose of issuing the ISEE 2024 certificate, are not yet in possession of the latter at the time of filling in the online application, close to the deadline for participation in the competition, they may indicate the date of submission of the DSU in the online application. ISEE certificates that will be acquired from the INPS database on **10 September 2024** will be considered valid for the purposes of inclusion in the provisional rankings, subject to the submission of a DSU for the issuance of ISEE 2024 by the deadline of the notice of competition (**2 September 2024**). If, following the checks carried out by the organisation in the INPS database, there is no valid ISEE certificate attributable to the student who filled in the online

---

<sup>16</sup> Regulations as per D.P.C.M. 5 December 2013, No. 159, Ministerial Decree. 7 November 2014; D.M. 138 of 13 April 2017, Legislative Decree. 15 September 2017 no. 147, D. L. 28 January 2019 No. 4, converted by L. 28 March 2019 no. 26, Decree-Law no. n101 of 3 September 2019, converted by L. of 2 November 2019, no. 128.

application by indicating only the details of the receipt of the Dichiarazione Sostitutiva Unica, the student **will be excluded** from the provisional ranking.

If, following the check carried out in the INPS database, the student is found to be in possession, as of **10 September 2024**, of an ISEE certificate that does not apply to subsidised benefits for the right to university study in favour of the interested party, or that contains annotations relating to omissions/non-conformities detected by the Revenues Agency (*Agenzia delle Entrate*), the student will be included among the eligible students in the provisional rankings with "ESITO SOSPESO" (*suspended outcome*).

In order to be admitted to the final ranking, the interested party must take steps as soon as possible to apply, by submitting the relevant DSU within the deadline set out in art. 14 of this notice, an ISEE certificate that complies with the provisions of the notice of competition (ISEE for the right to study, and without annotations), which ERUS **will acquire directly from the INPS database within 8 days of the deadline for the presentation of petitions for re-examination against the provisional rankings**, subject to the presentation of a DSU for the issue of ISEE 2024 by the deadline of the notice of competition (**2 September 2024**).

If, following the verifications carried out by the Institution, at the end of the above-mentioned deadlines for acquisition from the INPS database, no valid ISEE certificate attributable to the student has been issued, or if a certificate "*not applicable to subsidised benefits for the right to university study*" in favour of the interested party has been issued, the student will be **excluded from the final rankings**.

If, as a result of the checks carried out by the Institution in the INPS database, an ISEE statement is found to contain annotations relating to omissions/non-conformities detected by the Revenue Agency (*Agenzia delle Entrate*), without prejudice to the provisions of the following article. 15.2 for cases in which a request for review is permitted, the student will be excluded from the final rankings.

#### **11.2.1 Independent student ISEE certificate**

A student who declares himself or herself independent from the family of origin must have the following information available when submitting the Dichiarazione Sostitutiva Unica (DSU) for the purposes of issuing the ISEE certificate:

- 1) tax documents (CUD, UNICO or other documentation) proving the possession, for at least two years prior to the submission of the application (2022 and 2023), of their own income from employment or assimilated work, not less than EUR 9,000.00<sup>17</sup> per year with reference to a household of one person;
- 2) documentation proving residence, for at least two years from the date of submission of the application, in a dwelling not owned by a member of his or her family of origin (historical residence certificate).

---

<sup>17</sup> Ministerial Decree No. 1320/2021, Art. 3 para. 1.



In the absence of even one of the above requirements, the student cannot be considered independent, and will have to submit an ISEE certificate with the household of origin.

If the student is in one of the situations indicated in Art. 2.2 (orphans, persons living in a registered partnership), he or she must indicate this condition when submitting the online application in the Student Portal, and upload in the "Upload documents" section of the Student Portal appropriate documentation attesting to the declared condition.

### **11.2.2 Economic and asset status of foreign and Italian students not resident in Italy**

For foreign students and for Italian students not resident in Italy, the economic and asset status is assessed on the basis of the documentation issued by the competent authorities of the country where the income was generated, translated into Italian and legalised by the Italian diplomatic authorities with territorial jurisdiction.

In the event of real difficulties in the country of origin, the issuance of the required documentation may be requested from foreign diplomatic and consular representations in Italy. The document can be legalised at the Prefecture's Legalisation Office.

The income and assets indicators will be calculated on the basis of the income received in 2022 by each household member and 20% of the assets owned as at 31 December 2022, at the average exchange rate for foreign currencies. Real estate owned on 31 December 2022 will only be valued in the case of buildings, and considered on the basis of the conventional value of EUR 500.00 per square metre.

Income and asset indicators will be determined in relation to the equivalence scale parameter calculated in relation to the number of household members.

#### **a) Documentation for the calculation of income and asset indicators**

For the purpose of calculating income and asset indicators, the documentation must indicate:

- the composition of the household;
- the amount and type of income received by the household in the year 2022;
- the amount and type of assets owned by the household in the year 2022.

Those who are unable to produce documentation on income and assets in the year 2022 may avail themselves of the opportunity to submit documentation on income received and assets held in 2023.

#### **b) Calculation of income and asset indicators**

Foreign students with income produced abroad and Italian students not resident in Italy must request the CAF to calculate equalized ISEEU/ ISPEU for the assessment of their economic and asset status on the basis of the above-mentioned documentation, with the issue of the data collection form. The service is free of charge at the CAFs affiliated with ERSU, indicated in the appropriate section of the institutional site of the institution [www.ersucagliari.it](http://www.ersucagliari.it).

The documentation referred to in point a) and the data collection form issued by the CAF, referred to in point b) must be uploaded in the "Upload documents" section of the Student Portal by **13:00 on 2 September**

**2024**, under penalty of exclusion from the provisional rankings, and produced to one of the CAFs affiliated with the ERSU of Cagliari or to another CAF for the purpose of determining the income and assets indicators.

For students coming from particularly poor and developing countries, as per Ministerial Decree no. 440 of 13/02/2024<sup>18</sup>, the assessment of the economic condition is carried out<sup>19</sup> on the basis of a certification issued by the Italian Representation in the country of origin attesting that the student does not belong to a family known to be of high income and high social standing. Alternatively, the aforementioned certification may be issued by the Italian bodies authorised to provide economic coverage guarantees. In such a case, the body issuing the certificate makes a declaration of commitment to the possible return of the scholarship on behalf of the student in the event of withdrawal.

Foreign students who receive income in Italy or whose household resides or receives income in Italy must follow the rules for Italian citizens.

For students recognised as stateless persons and political refugees, only income and assets held in Italy, if any, are taken into account. They must upload to the Student Portal the certificate attesting to their status as stateless person or political refugee or subject to international protection, issued by the competent office of the Italian Ministry of the Interior or by the United Nations High Commissioner.

The economic and asset status of these students is assessed in accordance with Art. 2 of this notice.

For the calculation of income and assets indicators, interested parties must submit their request for the issuance of the equalized ISEEU/ISPEU by **1:00 p.m. on 2 September 2024, under penalty of exclusion from the competition**, by contacting the counters of authorised CAFs. The indicators will then be transmitted to the Institution and communicated to INPS by the CAF.

If, on **10 September 2024**, the form relating to the calculation of the ISEEU/ISPEU parity, requested by **1:00 p.m. on 2 September 2024**, has not been acquired, the student will be excluded from the provisional ranking, without prejudice to the submission of a request for review.

### ***11.3 Specific modalities for submitting the online application for housing.***

As further specified in Art. 24 of this notice, when submitting the online application for housing, the student may choose from among the rooms located in the facilities indicated in the notice as available, in accordance with the procedures set out in the annex "Housing allocation procedures".

**The choice is irrevocable and cannot be changed after the expiry date provided under Article 9.**

---

<sup>18</sup>Afghanistan, Angola, Bangladesh, Benin, Burkina Faso, Burundi, Cambodia, Central African Republic, Chad, Comoros, Democratic Republic of the Congo, Democratic People's Republic of Korea, Djibouti, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Haiti, Kiribati, Lao People's Democratic Republic, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Sao Tome & Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Syrian Arab Republic, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Yemen, Zambia.

<sup>19</sup> Art.13 paragraph 5 of Prime Ministerial Decree 9 April 2001

**Art. 12 - Specific procedures for entering merit data and data relating to enrolment in an additional degree programme in the event of simultaneous enrolment in two university-level programmes. Documents to be uploaded to the Student Portal for students with disabilities or with the status of Sardinian emigrant, spouse, child, or descendant of a Sardinian emigrant still residing outside the region.**

### ***12.1 Self-certification of merit***

Those enrolled in years subsequent to the first year of their degree programmes must check, before completing the online application, that they have registered the examinations they have taken and that they are in accordance with the study plan.

Students enrolled in years subsequent to the first year must declare all credits or years actually completed by the deadline provided under Art. 4 of the notice **(10 August 2024)**.

CFUs and annuities that have not yet been registered by the Department Secretariat, provided that they have actually been achieved on the date of submission of the application, may be declared in the appropriate section when completing the format on the Student Portal.

The weighted average shall be calculated taking into account all examinations with a grade expressed in thirtieths.

Subsequent direct (*ex officio*) verifications by the administrative office will be carried out on the university years and the date of actual achievement of the self-certified CFUs and years of study, with the acquisition of data from the University and the other Institutes referred to in Article 1 of this notice.

In the event of a discrepancy between the credits or years self-certified by the student and the results of the direct (*ex officio*) verifications by the administrative office, the lower figure will be taken into account.

### ***12.2 - Entering data on enrolment in an additional degree programme***

Applicants who will be **enrolled at the same time in two university-level programmes** in the 2024/25 academic year in order to benefit from the 20% increase in the amount of the scholarship provided under Art. 18 of this notice in implementation of Art. 6 paragraph 3 of the Decree of the Minister of University and Research no. 1320 of 17/12/2021, must notify ERSU Cagliari of the data relating to enrolment in the second degree programme.

**The online procedure for the communication of the aforementioned data will be active from 7 October 2024 to 13:00 on 14 October 2024 on the Student Portal**, accessible in the reserved area of students who have applied for the 2024/25 Academic Year scholarship by the deadline stipulated in this notice.

For the completion of the format, subject to Art. 6 fourth last paragraph, interested parties must follow the instructions that will be provided in a special notice to be published on the Institution's website.

### **12.3 - Certification of Disability Status**

Students with disabilities, in order to be included in the reserved ranking list, must upload in the "upload documents" section of the Student Portal a legible scan of the **certification issued by the medical commission of the local health authority** to which they belong, certifying the level of disability of at least 66% or the disability conditions referred to in art. 3 para. 1 of the law of 5 February 1992 no. 104, no later than **2 September 2024** at 1 p.m.

### **12.4 - Certification of status as Sardinian emigrant, spouse, child or descendant of a Sardinian emigrant still residing outside the region**

Students with the status of Sardinian emigrant, spouse, child or descendant of a Sardinian emigrant **still residing outside the regional territory** <sup>20</sup>, for the purposes of the allocation of the scholarship from the reserved allocation, and of housing among those reserved under the present call, must upload in the "Upload documents" section of the Student Portal appropriate documentation, drawn up in the form of self-certification, attesting to this status, by **2 September 2024 at 13:00 hours**.

### **Art. 13 - Examination of applications and preparation of provisional rankings**

The Office for the Right to Study examines the applications acquired online and the documentation submitted in order to draw up the provisional rankings.

At this stage, if material errors and inconsistencies are found in the declarations submitted by the tenderers, the Office may request further appropriate documentation from them, aimed at correcting the aforementioned declarations.

Students who filled in the online application by **2 September 2024**, indicating only the details of the receipt for the presentation of the Dichiarazione Sostitutiva Unica (DSU) signed by the aforementioned deadline, for whom the Institution will not have been able to acquire from the INPS database a valid ISEE certificate pursuant to art. 2 paragraph 3 of this notice, they will be excluded from the rankings.

If the ISEE certificate acquired from the INPS database is valid but does not apply to subsidised benefits for the right to university study, or contains annotations relating to omissions/non-conformities detected by the Revenues Agency (*Agenzia delle Entrate*), the student will be **eligible with suspended results in the provisional rankings**. In the cases provided under Art. 15.2 may file a petition for review in the manner indicated in the same Article.

---

<sup>20</sup> L.R. 15.01.1991, n. 7 Art. 16

## Art. 14 - Timing of proceedings (Law No. 241/90)

The following timeframes are provided for the proceedings:

1. on **13 September 2024**, the provisional ranking lists for **the allocation of scholarships and housing** will be approved and published;

The rankings are available on the E.R.S.U. website [www.ersucagliari.it](http://www.ersucagliari.it) and in the reserved area of the Student Portal. The rankings of students with disabilities will only be available for consultation by interested parties<sup>21</sup> on the Student Portal;

2. by **13:00 on 23 September 2024**, interested parties may submit online, through the Student Portal, any justified and documented requests for review against the provisional rankings for the allocation of scholarships and housing;
3. the approval and publication of the **final ranking lists for the allocation of housing and the order of allocation will be made by 7 October 2024**. The rankings are available on the E.R.S.U. website [www.ersucagliari.it](http://www.ersucagliari.it) and in the reserved area of the Student Portal. The rankings of students with disabilities will only be available for consultation by interested parties<sup>22</sup> on the Student Portal;
4. the approval and publication of the **final rankings for the awarding of scholarships will take place by 29 October 2024**. The rankings are available on the E.R.S.U. website [www.ersucagliari.it](http://www.ersucagliari.it) and in the reserved area of the Student Portal. The results of the ranking of students with disabilities can only be consulted by those concerned<sup>23</sup> in the reserved area of the Student Portal.

Applicants are required to verify the accuracy of the personal data contained in the provisional and final rankings and to promptly notify E.R.S.U. of any inaccuracies found in relation to their personal data, income, university career and merit. Any benefit unduly received in the absence of prompt notification of inaccuracies will be revoked and the sums paid out and the amount corresponding to the value of the services actually enjoyed, equivalent to the cash scholarship, will have to be returned.

Any changes in the university career year occurring after the approval of the final rankings must be promptly reported, for the purposes of re-evaluation of the file and possible re-ranking.

Interested parties may lodge a hierarchical appeal with the Director General of the Cagliari E.R.S.U. within 30 days of the publication of the final rankings.

Judicial and administrative appeals provided for by law may be lodged against the final rankings.

---

<sup>21</sup> Art. 6 Paragraph III of Legislative Decree no. 196/2003 'Personal data protection code',

<sup>22</sup> Art. 6 Paragraph III of Legislative Decree no. 196/2003 'Personal data protection code',

<sup>23</sup> Art. 6 Paragraph III of Legislative Decree no. 196/2003 'Personal data protection code',

The person in charge of the administrative procedure is Dr. Maria Grazia Medda, Head of the Right to Study Office, Corso Vittorio Emanuele 68, Cagliari, tel. 070/66206202.

## Art. 15 - Outcomes of rankings and applications for review

### 15.1 Provisional rankings

In the **provisional rankings**, the applicant may be:

- **ELIGIBLE**: the student meets the requirements set out in the call for applications and must wait for the publication of the final rankings to verify the allocation of the benefit;
- **SUSTAINABLE with the outcome "SUSPENDED"**: following the check carried out in the INPS database, the student turns out to be in possession of an ISEE certificate that does not apply to subsidised benefits for the right to university study in his/her favour, or that contains annotations relating to omissions/non-conformities detected by the Revenues Agency (*Agenzia delle Entrate*). In order to be admitted to the final rankings, the interested party must request, by submitting the DSU within the deadline for re-examination requests (23 September 2024), an ISEE certificate that complies with the provisions of the notice of competition (ISEE for the right to study, and without annotations), which ERSU will acquire directly from the INPS database within 8 days of the deadline for submitting re-examination requests against the provisional rankings, subject to the submission of a DSU for the issuance of the ISEE 2024 by the deadline of the notice.
- **NOT ELIGIBLE**: the student does not meet the requirements set out in the call for applications or has made material errors in completing the application or, following verification in the INPS database, does not have an ISEE certificate issued in accordance with art. 2 paragraphs 3 and 4 of this notice;

Students with disabilities who do not meet the requirements for access to the general ranking list will be excluded from that list, and will be included in the specific ranking list if they meet the requirements set out in articles 2 and 5 of the notice. You will therefore have to consult this latest ranking, by accessing the Student Portal with your credentials, to check your actual position.

### 15.2 Requests for review.

With regard to the results of the provisional rankings, interested parties may submit a **single application for re-examination of the application for each of the rankings**:

- provisional ranking of housing allocation;
- provisional ranking of scholarship award.

The re-examination request must be submitted by accessing the "Results of the rankings" section from your reserved area of the Student Portal, by **23 September 2024 at 13:00 hours**

Through the application for review, the person concerned may:



- renounce the allocation of housing in the dormitories (with a request for review against the provisional housing allocation lists);
- apply for a change of status to on-site, commuter, off-site. In this regard, please note the following: students who, when filling out the application form, declare that they do not intend to take up residence at the university location for consideration, are assigned commuter status and will therefore be excluded from the housing allocation list. In order to be readmitted, they will have to express this will, which is necessary for the purposes of being granted off-site status;
- request the correction of career and merit data from documents to be attached to the application. In all cases in which the requested change concerns the year of enrolment in the current career or the merit achieved, students must enclose with the application a self-certification, containing information relating to their university career and/or merit accrued as of 10 August 2024, which they can download from the platform in use at the University or Institute in Cagliari where they are enrolled;

Students included in the ranking list as enrolled in years subsequent to the first year, who meet the merit and income requirements for this purpose, in the event of re-enrolment in a degree programme with programmed access, following the renunciation of their previous career, for which they have applied for a scholarship, may request to be included in the ranking list of those enrolled in the first year, if the rankings for admission to the degree programme with programmed access are published after the deadline for submitting the application for the scholarship. If they are beneficiaries of a scholarship in a career that they have renounced, they must have repaid in full and prior to the submission of the application, the sums received by way of scholarship and the amount corresponding to the value of the services actually enjoyed for the same or subsequent career years. In the event that the benefits have been granted by another education authority, they must prove, by means of appropriate documentation, that they have been reimbursed for the career years in which they waived their studies;

- request the correction of clerical errors relating to data having a date certain prior to the deadline for submitting the application, which can be found in documents to be attached to the application;
- request the modification of the situation regarding the economic/asset requirements, **subject to the submission of a DSU for the issuance of ISEE 2024 on the expiration date of the notice (2 September 2024)**, if the ISEE statement for the right to study **contains annotations regarding omissions/non-conformities detected by the Revenue Agency (Agenzia delle Entrate), but the DSU submitted is correct**. In such a case, the student must produce with the application for review, together with the valid ISEE certificate, the Dichiarazione Sostitutiva Unica that generated the discrepant ISEE, and attach suitable supplementary documentation to allow the Office to assess the completeness and truthfulness of the declaration in relation to the income elements that produced the discrepancy.



**On re-examination, this will not be possible:**

- apply for inclusion in the ranking list for the award of the scholarship, if the application for the scholarship has not been submitted by filling in the appropriate form by the deadline provided under art. 9 of this notice;
- apply for inclusion in the ranking for the allocation of housing, if the application for housing has not been submitted by filling in the appropriate format by the deadline provided under art. 9 of this notice;
- request the inclusion or modification of housing preferences;
- request to supplement the application by declaring ex novo the data of the ISEE certificate, if the person concerned had not submitted the Dichiarazione Sostitutiva Unica for the issue of ISEE 2024 by the deadline for submitting the application;

**15.3 In the final ranking lists, the applicant may appear:**

- **BENEFICIARY:** the student meets the requirements of the notice and is entitled to the benefits;
- **IDENTIFIED:** the student meets the requirements of the call for applications but cannot take advantage of the benefit requested due to insufficient available resources;
- **NOT ELIGIBLE:** the student does not meet the requirements set out in the notice, has not submitted the documents required by the notice, or has not rectified material errors in the application.

Students with disabilities who do not meet the requirements for access to the general ranking list will be excluded from that list, and will be included in the specific ranking list if they meet the requirements set out in the notice in art. 2 e 5. You must therefore consult this latest ranking by accessing the Student Portal with your credentials to check the actual allocation of the benefit due.

**Art. 16 - Allocation of housing and disbursement of scholarships**

**16.1 - Allocation of housing**

Within one month of the publication of the final rankings, the availability of housing services will be guaranteed to the beneficiary students. The allocation of rooms will be made directly by the administrative office on the basis of the order of allocation, taking into account the preferences expressed when the application for housing was submitted.

1. The order of allocation is determined as follows:
  - a) students enrolled in years subsequent to the first are ordered in a single ranking, taking into account the following parameters:
    - a merit coefficient determined by the ratio between the number of credits achieved (or annual examinations passed, for pre-reform programmes) and the number of credits (or annual examinations) according to the reference year. The number of credits taken into account for the

above calculation will be 60 for each year attended. The merit coefficient is obtained by dividing the number of credits earned by 60 for the second year, by 120 for the third year, by 180 for the fourth year (or first year outside the regular timeframe of a three-year degree programme), by 240 for the fifth year, by 300 for the sixth year (or first year outside the regular timeframe of a five-year single-cycle degree programme), by 360 for the first year outside the regular timeframe of a six-year CU degree programme. The formula is "CFU (credits earned) /n. CFUs according to the relevant programme year". For those enrolled in the second year outside the regular timeframe (for pre-reform programmes), the number of annual examinations required to calculate the coefficient is increased by three;

- weighted average of the marks awarded;
  - indicator of the equivalent economic situation;
- b) students enrolled in the first year are ordered in a second ranking based on the economic indicator.
2. The allocation of housing is made by drawing up the two rankings, with a ratio of one freshman student (enrolled in the first year) for every three in the following years.

The order of allocation with an indication of the allocated rooms, drawn up by processing the final rankings, will be published by **7 October 2024**, together with the aforementioned rankings and information on when and how the rooms can be taken over.

Students benefiting from housing for the previous Academic Year 2023/24, who are eligible in the provisional ranking lists for the allocation of housing, may continue to use the service until the publication of the final ranking lists for housing, upon payment of the amount of the housing fee indicated for students receiving scholarships in art. 26, related to the aforementioned period of use.

Please refer to Appendix 1 for details on room allocation.

**Reference to the housing regulations.** With regard to the allocation and occupation of housing, for all matters not specifically governed by this notice, beneficiaries are invited to consult the specific regulations of the Dormitories and their addenda, available at [www.ersucagliari.it](http://www.ersucagliari.it).

## **16.2 - Disbursement of the scholarship**

### **16.2.1 First instalment**

The disbursement of the first instalment of the scholarship will be authorised in respect of students who, following the checks carried out at the University and the other Institutions referred to in Article 1, **are duly enrolled** in the career year of the university-level degree programme for whose attendance they are entitled to the benefit.

The first instalment of the scholarship to beneficiary students who are regularly enrolled for A.Y. 2024/25 will be paid in the manner and by the deadline indicated below:

#### A. Enrolled in the first year of three-year and single-cycle degree programmes:

- By virtue of a measure adopted by **11 November 2024**, the first instalment of the scholarship shall be paid to students whose enrolment in first-level programmes had already been completed on **29 October 2024** and who, by 6 November 2024, had entered the address of a certified e-mail address (PEC) in their name and the IBAN code of an account in their name in the reserved area of the student portal.

The amount of the instalment to be disbursed is equal to 20% of the cash value of the scholarship awarded to students with commuter status and on-site students. Off-site students, pending confirmation of their off-site status, will receive the first instalment of the scholarship calculated on the basis of the commuter amount. The difference will be disbursed as an adjustment with the instalment due after confirmation of this status;

- Students who received the first instalment of the scholarship in November will receive the second instalment of the scholarship **by 31 December 2024**. In this case, the amount of the instalment to be disbursed is equal to 30% of the cash value of the scholarship awarded to students with commuter status and on-campus students, and to off-site students who will have confirmed this status by 22 November 2024 (in addition to the adjustment of the first instalment disbursed with the amount due to commuters), in accordance with the procedures set out in Art. 19 of this notice. Off-site students, pending confirmation of their off-site status, will receive the first instalment of the scholarship calculated on the basis of the commuter amount. The difference will be disbursed as an adjustment with the instalment due after confirmation of this status;
- Students who have finalised their enrolment, but after 29 October 2024, will be paid the first instalment **by 31 December 2024**, if on 22 November 2024 they have entered the address of a certified electronic mail (PEC) box in their name and the IBAN code of an account in their name in the reserved area of the student portal. In this case, the amount of the instalment to be disbursed is equal to 50% of the cash value of the scholarship awarded to students with commuter status and on-site students, and to off-site students who will have confirmed this status by 22 November 2024, in accordance with the terms set out in Art. 19 of this notice;

Students with off-site status who have not yet confirmed this status on 22 November 2024 will receive the first instalment of the scholarship calculated on the basis of the commuter amount. The difference will be made up with the second instalment.

#### B. Enrolled in the first year of master's and third-level degree programmes, and in years following the first year of all programme levels:

- the first instalment will be paid **by 31 December 2024** to regularly enrolled students who have entered the address of a certified e-mail address (PEC) in their name and the IBAN code of an account in their name in the reserved area of the student portal by 22 November 2024. In this case, the amount of the instalment to be disbursed shall be equal to 50% of the cash value of the scholarship awarded to students with commuter and on-site status, and to off-site students who

will have confirmed this status by 22 November 2024, in accordance with the procedures set out in Art. 19 of this notice.

Students with off-site status who have not yet confirmed this status on 22 November 2024 will receive the first instalment of the scholarship calculated on the basis of the commuter amount. The difference will be made up with the second instalment;

For students benefiting from a scholarship increased by 20% for simultaneous enrolment in more than one study programme, the amount relating to the aforementioned increase will be paid together with the balance, subject to verification of the maintenance of the merit requirements foreseen with reference to the study programme to which the increase is related.

**All scholarship recipients** must compulsorily provide the Institution with the IBAN code of an account in their name, by accessing the Student Portal and filling in the appropriate field in the "IBAN" section, in order to allow the amounts due to be credited **by 22 November 2024**, without prejudice to the provisions of paragraph 1 letter a) of this article for students enrolled in the first year of bachelor and master degree programmes. To enable the scholarship to be credited, the IBAN communicated to ERSU must be related to an account or card with a capacity limit greater than the amount of the instalment due.

**All scholarship recipients** must provide the organisation with the address of the certified e-mail address (PEC) in their name, in order to send communications relating to the competition procedure (i.e. communications relating to measures taken against the individual student, such as, for example, checks on possession of the requirements and revocation of benefits), by accessing the Student Portal and filling in the appropriate field in the personal data sheet **by 22 November 2024**, so that the payment of the first instalment of the scholarship can be authorised.

**Payment of the first instalment of the scholarship will be suspended in the following cases:**

- 1) students who, following the checks carried out as at 22 November 2024, are not duly enrolled for Academic Year 2024/25, the first instalment of the scholarship will be paid by April 2025, once the enrolment has been regularised, which must be communicated by 31 March 2025, by sending a ticket from the reserved area of the Student Portal, following the Office's instructions, **under penalty of forfeiting the benefit**. Students awaiting re-enrolment in a degree programme must wait until they are duly enrolled in the degree programme before submitting the above-mentioned ticket. If they fail to register, or are not duly registered, they will be declared disqualified;
- 2) Students against whom a financial or merit assessment procedure is pending, also relating to previous academic years, have their scholarship payments suspended pending the conclusion of the procedure;
- 3) to students who have not communicated by 22 November 2024, in the manner indicated above, the IBAN code required for crediting, the first instalment of the scholarship will be paid in April 2025. **For students who do not communicate their bank details by the deadline of 31 March 2025, payment may be authorised when they meet the requirements for payment of the**

**balance of the benefit. Failure to provide the bank details by the deadline for disbursement of the balance will be considered a waiver of the benefit;**

- 4) Students who have not communicated their certified electronic mail (PEC) address in their name by 22 November 2024 in the manner described above, the first instalment of the scholarship will be paid in April 2025, subject to verification that the Certified E-mail Address has been communicated by 31 March 2025. **For students who do not communicate their Certified E-mail Address by the deadline of 31 March 2025, payment may be authorised when the requirements for payment of the balance of the benefit are met. Failure to notify the address of the Certified E-mail Address by the deadline for disbursement of the balance will be considered a waiver of the benefit.**

### 16.2.2 Second instalment

#### **Disbursement of second instalment of scholarships for students enrolled in years following the first year and students with disabilities**

Payment of the second instalment to students actually enrolled for Academic Year 2024/25 in the regular programme of studies to the years following the first and students with disabilities, will be authorised by 30 June 2025, without the **obligation to submit any self-certification of merit**, subject to the acquisition of the funds by ERSU.

#### **Disbursement of scholarship balance for first-year students**

The payment of the balance of the scholarship to students enrolled in the first year of bachelor and master degree programmes (equal to the remaining 50% of the total or the amount due as a balance), will be authorised upon the achievement of 20 CFUs, **provided they are achieved by 10 August 2025** and subject to the acquisition of the funds by ERSU, with the following timetable:

- a) by 31 July 2025, if by 30 June 2025 they have self-certified on the Student Portal the achievement of 20 CFUs;
- b) by 31 October 2025, to those who have self-certified on the Student Portal the achievement of 20 CFUs by 10 August 2025<sup>24</sup>;

This self-certification is only required for beneficiaries enrolled in the first year of first- and second-level programmes. For beneficiaries enrolled in the first year of third-level programmes, the second instalment will be paid if they meet the requirements for admission to the second year.

Students with disabilities enrolled in the first year do not have to meet the merit criteria for payment of the second instalment and withdrawal of the benefit.

---

<sup>24</sup> D.M. 1320/2021 art.5.

Payment will be authorised upon verification by the Student secretariats that the credits contained in the self-certification have been registered.

For the purposes of achieving the merit required of students enrolled in the first year of first- and second-level programmes, the credits envisaged for the programme in which the students are enrolled in the year in which the scholarship is awarded or for the programme to which they are enrolled in the following year, even if different from the previous year, are considered valid.

No bonus is to be used for the attainment of the aforementioned CFUs.

Educational credits related to the following will not be taken into account for this purpose

- partially validated examinations, for which a further integration of formative CFUs is required for the final grade;
- examination modules for which the final examination was not passed;
- educational placements not yet completed by the above-mentioned deadlines;
- integrated programmes if not all modules have been taken;
- excess examinations, not useful for obtaining the degree;
- examinations validated from a previous university career as a result of withdrawal from studies or forfeiture and **re-registration in the first year** of the new programme; the disqualification will apply for the year(s) following validation and for a number of university years equal to those validated <sup>25</sup>. With regard to partially validated examinations, please refer to the provisions of Article 4 of this notice.

If by 30 November 2025 the student enrolled in the first year has not obtained at least 20 CFUs, the scholarship will be revoked in accordance with the procedures set out in Art. 28 of this notice.

### **16.3 Notifications of payments and availability of amounts**

Notices of financial aid payments are published on the institutional website [www.ersucagliari.it](http://www.ersucagliari.it) and on the Student Portal.

Beneficiary students are required to periodically consult the ERSU website to find out the dates on which the amounts will be paid to them.

**Please note that the deadline indicated for the authorisation of payments is intended as the date of adoption of the act by which ERSU orders the payment. The actual availability of the sum on the student's**

---

<sup>25</sup> For example:

- validated examinations from the previous career relating to the first year of the current career will not be taken into account for participation in the competition for the second year of the career;
- validated examinations from the previous career relating to the first and second year of the current career will not be taken into account for participation in the competition for the second and third year respectively, and so on.



account will take place in the following days, with timing that may vary depending on the credit times of the credit institutions.

## CHAPTER III - SCHOLARSHIPS

### Art. 17 - Allocations and Distribution of Scholarships

The scholarships are financed by the following resources:

- 1) revenue from the regional tax for the right to study paid by students;
- 2) scholarship awarded by the Region of Sardinia in implementation of Regional Law No. 25/2002;
- 3) Additional resources from EU-funded PNRR European funds - Next Generation EU, investment 1.7 'Scholarships for access to university' - Mission 4 Component 1;
- 4) share of the State Supplementary Scholarship Fund;
- 5) possible share of the Sardinia ESF+ 2021-2027 PR. Priority 2 "Education, Training and Skills" - Specific Objective ESO4.6 f) - Field of Intervention 150 Support for tertiary education for the intervention "Scholarships and support actions for able and deserving students without means and the promotion of merit among students, including students with disabilities".

The initial sum allocated for Academic Year 2024/25 is EUR 24,294,356.54, subject to verification of the actual availability of the amounts.

An increase in the allocation will be made following the allocation of the State Supplementary Fund for the year 2024 and other allocated resources, and if any further sums become available during the year.

With regard to the order of priority in the use of funding sources for the awarding of scholarships, the indications of the MUR and Resolution of the G.R. no. 24/31 of 10 July 2024 will be implemented. Priority will be given to the resources deriving from the proceeds of the regional tax for the right to education, regional resources, and then the resources allocated within the framework of the distribution of the PNRR resources, and, in a still subsequent order, the State allocations relating to any surplus resources of the 2023 FIS and the 2024 State Supplementary Fund, the own resources deriving from the tied administrative surplus and other resources of the Institution, and finally the Community resources of the 2021-2027 Sardinia ESF+ PR.

Pursuant to Art. 16 of Regional Law no. 7 of 15.01.1991, 2% of the allocation is reserved for students meeting the requirements of Article 2, letters a) and b) of the same law<sup>26</sup>, who meet the requirements set out in this notice.

---

<sup>26</sup>The following are recipients of the interventions provided for by this law:



An allocation of €930,000.00, subject to possible increases, is reserved for students with disabilities, allocated as indicated in the following paragraph of this article.

A portion equal to 1/3 of the budget is reserved for first-year students, and 2/3 of the budget is reserved for students enrolled in subsequent years. Any amounts not allocated due to a lack of eligible students in one of the two categories will be distributed among eligible students in the other category.

For students enrolled in the first year, the allocation of scholarships will be made in proportion to the number of eligible students in the ranking lists referred to in Art. 8.1 point 1) of this notice.

The allocation of the budget among students enrolled in years subsequent to the first will be made in proportion to the number of eligible students resulting from the final rankings, broken down by year and degree programme, guaranteeing the allocation of at least one scholarship for each year and degree programme.

The scholarships will be awarded on the basis of the above distribution. Any remaining sums will be allocated in priority to the same programme, then to the programmes of the same department, then to the rankings within which there is the highest remaining amount, excluding first-year students, until the funds are exhausted.

In the event that the allocated amount does not allow the scholarship to be awarded to all the eligible applicants, the ranking list will be adjusted, using the share allocated following the allocation of the State Supplementary Fund for the year 2024, of the 2024 NRP, and of any other resources that may become available.

## Art. 18 - Scholarship Amounts

The amount due is determined on the basis of the student's status as an "away", "commuter" and "on-site" student, in accordance with the criteria set out in the following article. 19 and in relation to income.

The maximum amounts of the scholarship are established as follows, in implementation of Article 3 of Ministerial Decree no. 1320/2021, of the MUR Directorate Decree no. 317 of 14/03/2024, and Regional Council resolution no. 24/31 of 10 July 2024:

- 1) EUR 2,827.64 for on-site students;
- 2) euro 4,100.05 for commuter students;
- 3) euro 7,015.97 for off-site and independent students using documented housing.

- 
- a) those who were born in Sardinia, have a permanent residence outside the region and retain Italian nationality, as well as their spouses and descendants, even if not born in Sardinia, provided they have at least one Sardinian parent;
  - b) children of citizens of Sardinian origin who retain Italian nationality;
  - c) [omissis].

The maximum amount of the cash scholarship is paid to students whose University Equivalent Economic Situation Indicator (ISEE) is less than or equal to €18,484.53 (equal to two thirds of the limit indicated in Article 2 of the competition notice). For higher ISEE, the cash scholarship is proportionally reduced by up to half the amount.

To students enrolled in the first year out of the programmes indicated in nos. 1, 2 and 3 of Article 6 of this notice, and students with disabilities enrolled in the second year outside the regular timeframe for programme (*fuori corso*) of the aforementioned programme are awarded only one semester's scholarship. The value of the scholarship for the above-mentioned students is half of the above amounts.

The following increments apply to the above amounts:

- 1) 15% for the most economically disadvantaged students, i.e. with an ISEE indicator less than or equal to € 13,863.40 (equal to half the maximum reference limit);
- 2) 40% for students with a recognised disability rate of over 80%;
- 3) 20% for students with a recognised level of disability between 66% and 80%, or with a recognised handicap pursuant to Article 3(1) of Law no. 104 of 5 February 1992;
- 4) 20% for female students attending one of the S.T.E.M. programmes. (Science, Technology, Engineering and Mathematics);
- 5) 20% for students simultaneously enrolled in two degree programmes at universities and/or AFAM institutes. This increase is only granted if students meet and maintain the merit requirements for access to the benefits for both programmes and for their entire duration. The increment is not due in the event that the student loses the requirements of this notice with regard to the degree programme to which the said increment is related.

The increase provided under point 4) for female students attending one of the S.T.E.M. programmes, and in point 5) for students enrolled at the same time in two programmes at Universities and/or AFAM Institutes, **cannot be cumulated** with the increase provided for economically more disadvantaged students, i.e. with an ISEE indicator less than or equal to half the maximum reference limit. Therefore, if both conditions are met, only the 20% increase is awarded.

Below is the table <sup>27</sup> with the amounts of the scholarship payable according to the ISEE reference band:

<i>ISEE level</i>	<i>Student off-site</i>	<i>Commuter student</i>	<i>On-site student</i>
Less than or equal to euro 13,863.40 (less than or equal to 50% of the maximum reference limit)	euro 8,068.37 (115%)	euro 4,715.06 (115%)	euro 3,251.79 (115%)
Over euro 13,863.40 and up to euro 18,484.53 (greater than 50% and up to 2/3 of the maximum reference limit)	euro 7,015.97 (100%)	euro 4,100.05 (100%)	euro 2,827.64 (100%)
Greater than euro 18,484.53 and up to euro 27.726,79 (above 2/3 and up to the maximum reference limit)	Gradually reduced by up to half (min. euro 3,507.99)	Gradually reduced by up to half (min. euro 2,050.03)	Gradually reduced by up to half (min. euro 1,413.82)

The scholarship is paid in cash and services, to be used within the academic year.

Scholarship recipients with **home** student status receive a free daily meal.

For students **benefiting from housing, the amount of the scholarship is reduced by €2,175.41**, in relation to n. 11 months of actual delivery of the housing service.

For students benefiting from a scholarship with **off-site status, the amount of the scholarship is reduced by €715.20**, in relation to no. 275 meals to be taken on days when the catering service is actually provided.

<sup>27</sup> Circular of the Ministry of Universities and Research of 11 May 2022, adopted pursuant to Art. 6 para. 1 of Ministerial Decree no. 1320/2021, and Ministerial Decree 317/2024.

The portion of the bursary paid in services (canteen and housing) cannot be monetised and, in the event of non-use, will not be reimbursed.

The cash amount is disbursed in the manner indicated in Art. 16.2. Students receiving a scholarship for an additional semester, pursuant to subsection 4 above, are paid a single semester instalment.

For students benefiting from a place in the housing ranking, the cash amount of the scholarship, reduced by the value of the housing service, will remain unchanged in the event of forfeiture or non-use of the housing, and of renouncement of the housing if submitted after the deadline for submitting applications to re-examine the provisional rankings (**23 September 2024, 1 p.m.**).

Students benefiting from a scholarship who become holders of housing during the year will keep the scholarship awarded but will be required to pay the fee for the period of use of the service, at the rate of **€198.00** per month, regardless of the bracket and type of room.

#### ATTENTION

The scholarship is exempt from income tax but must be declared for the purposes of calculating the ISEE in the manner indicated in Prime Ministerial Decree no. 159/2013.<sup>28</sup>

### Art. 19 - On-site, commuter and off-site status

For the purposes of the recognition of on-site, commuter and off-site status, the following criteria are established:

- a) students attending the **Cagliari** campus are considered to be '**on-site**' if they reside in the municipalities of Cagliari, Assemini, Decimomannu, Elmas, Monserrato, Quartucciu, Quartu S. Elena, Selargius. They are considered '**commuters**' if they reside in the municipalities of Capoterra, Dolianova, Maracalagonis, Monastir, San Sperate, Sarroch, Serdiana, Sestu, Settimo S. Pietro, Sinnai, Soleminis, Ussana, Uta, Villa S. Pietro.
- b) Students attending the **Nuoro** branch are considered '**on-site**' if they reside in the municipalities of Nuoro and Oliena. They are considered '**commuters**' if they reside in the municipalities of Dorgali, Fonni, Galtelli, Mamoiada, Oniferi, Orani, Orgosolo, Orotelli, Orune, Ottana and Sarule.
- c) Students attending the **Oristano** branch office are considered to be '**on-site**' if they reside in the municipalities of Oristano, Arborea, Baratili San Pietro, Cabras, Milis, Nurachi, Ollastra, Riola Sardo, S. Vero Milis, Santa Giusta, Simaxis, Terralba and Zeddiani. They are considered '**commuters**' if they reside in the municipalities of Allai, Bauladu, Bonarcado, Fordongianus, Guspini, Marrubiu, Nabolia, Palmas Arborea, Seneghe, S. Nicolò d'Arcidano, Santu Lussurgiu, Siamaggiore, Siamanna, Siapiccia, Solarussa, Tramatzu, Uras, Usellu, Villanova Truschedu, Villaurbana and Zerfaliu;

---

<sup>28</sup> Law 13 August 1984 no. 476 and Circular no. 109/E of 6/04/1995 of the Ministry of Finance.

- d) Students attending the Master's Degree programme in Biomedical Engineering at the University of Cagliari, inter-university with the University of Pavia and the IUSS University School of Advanced Studies of Pavia, are considered to be "on-site", "commuting" or "off-site", depending on their municipality of residence in relation to the location at which they are attending training activities during the academic year in question. With regard to the municipalities of residence considered as on-campus, commuter and off-site, for students who will attend the Pavia site in the career years following the first, please refer to the notice of competition of the Pavia Right to University Study Authority (EDISU Pavia) <https://www.edisu.pv.it/>;
- e) Students attending the **Olbia** branch are considered '**on-site**' if they reside in the municipalities of Olbia and Loiri Porto San Paolo. They are considered '**commuters**' if they reside in the municipalities of: Arzachena, Golfo Aranci, Monti, Padru, Palau, San Teodoro, Sant'Antonio di Gallura and Telti.

Students who stay in a residential property owned by their household and located in one of the municipalities considered 'on-site' are also considered 'on-site'.

**On-site** status is granted to students subject to measures restricting their personal liberty.

### **19.1 - Off-site students**

Off-site status is granted to students residing in municipalities other than those listed above, on condition that they stay, for a consideration, near the university campus using the organisation's facilities, private housing or housing provided by other organisations for a period of no less than 10 months, or for a period of no less than 5 months if they receive a semester scholarship as first-year off-site students.

In order to be granted off-site status, when filling out the online application, students will have to declare their intention to stay at the university for a fee:

- using the housing in the Institution's dormitories, if they apply for housing;
- by entering into a valid lease agreement with private individuals of a minimum duration of ten months (five months in the cases referred to in the first paragraph of this section), covering the period between 1 October 2024 and 30 September 2025 (or a different period depending on the calendar of the academic year of the Institute attended).

**Students who, when completing their application, do not express their intention to stay at the university in return for payment, are assigned commuter status, which entails the allocation of the amount of the scholarship due for that status, and exclusion from the housing allocation ranking.**

Students who are on the ranking list as enrolled in a degree programme at an institution/campus other than the one they actually attend, may submit an appropriate communication by sending a ticket on the Student Portal, indicating the location of the degree programme in which they are enrolled, by 10 November 2024, in order to have their status correctly assigned.

## 19.2 - Confirmation of off-site status

Students in receipt of a scholarship, or eligible students awaiting the ranking list for the allocation of the scholarship, with the status of non-resident, not in receipt of housing, must **confirm this status** by completing the appropriate self-certification with the data relating to the rental contract for consideration stipulated. **The online procedure for confirming off-site status will be active on the Student Portal from 10 November 2024 to 31 January 2025.**

### Attention

- Students who make this confirmation **by 22 November 2024** will be paid the scholarship instalment due by December 2024 with the amount due according to this status;
- Students who make this confirmation **after 22 November 2024, and by the deadline of 31 January 2025**, will be paid the first instalment of the scholarship with the amount due according to **commuter** status. The cash amount due on the basis of the off-site status-will be disbursed as a balance.

Failure to submit the self-certification of off-site status by **31 January 2025** will result in the automatic allocation of commuter status, the recalculation of the cash value of the scholarship, and the loss of the right to free meals from that date. The cash amount of the balance, if due, will be calculated on the basis of this status.

Foreign students, whose family does not reside in Italy, are in any case considered to be off-site regardless of their residence in Italy.

**In the event of any changes to the regulations in force concerning the assignment and confirmation of off-site status, the necessary steps will be taken to adapt this notice to the new rules, and to inform the public by publishing appropriate notices on the organisation's official website.**

## Art. 20 - Graduation Bonus

A student receiving a scholarship for the A.Y. 2023/24 in the final year of a regular degree programme, who obtains a degree or a master's degree within the duration provided for by the respective didactic regulations, benefits from a supplement to the scholarship equal to half the amount of money received in the final year of the programme. This provision also applies to students enrolled before the university reform.

Should the available resources be insufficient to allow the supplement to be paid to all applicants meeting the requirements set out in paragraph 1, the supplement shall not be granted to students who have already benefited from it for one cycle of studies.



For the purposes of this Article, the normal duration of the degree programme shall be increased by one semester for students simultaneously accessing the training programmes referred to in Art. 3 of Ministerial Decree No. 616 of 2017<sup>29</sup>.

In order to benefit from the supplement, students graduating in Academic Year 2023/24 will have to follow the instructions that will be provided in a special notice to be published on the Institution's website by March 2025.

Students who obtain their degree in a regular degree programme within the Academic Year 2023/24 receive a scholarship for the additional semester of the aforementioned degree programme in the year 2024/25, they will not receive the degree bonus.

A student who receives an annual scholarship for Academic Year 2024/2025 who graduates earlier than the legal duration of the programme, if duly enrolled in the final year for the aforementioned academic year (i.e. the third year for three-year degree programmes, the second year for Master's degree programmes, etc.), will receive the full scholarship and will be eligible for the degree bonus in accordance with the provisions of this Article.

If, on the other hand, the student receiving an annual scholarship for Academic Year 2024/2025 graduates earlier than the legal duration of the programme, but by the extraordinary session of academic year 2023/24, the first six-month instalment will be maintained while the second instalment will not be disbursed.

### **Art. 21 - Scholarships and housing - first year master's degree or the first year outside the regular timeframe for the three-year degree**

Students who receive scholarships and/or housing who graduate in the autumn or special session of academic year 2023/24, for whom the University of Cagliari and the other Institutes referred to in Art. 1 para. 1 allow registration for Academic Year 2024/25, in the first year of a master's degree programme, may convert their application, submitted as students enrolled in the first year outside the regular timeframe of a three-year degree programme, into an application to take part in the competition for the first year of the master's degree programme.

The number of housing spots available in the competition is equivalent to the number of spots that will become available following the disqualification of students who already have housing and who graduate by 28 February 2025.

In any case, for inclusion in the list and for the award of benefits, reference will be made to the final rankings for first-year scholarships and housing services - second-level degree programmes.

Students who receive scholarships and/or housing as hypothetically enrolled students in the first year of a Master's degree programme who do not graduate by 28 February 2025 may convert the application

---

<sup>29</sup> Training courses for the acquisition of 24 training credits for participation in secondary school teaching competitions.



submitted in this capacity into an application for participation in the competition for the first year outside the regular timeframe of the degree programme, if they meet the merit requirements set out in this notice.

Applications must be submitted via a ticket on the Student Portal by **15 March 2025**.

## **Art. 22 - Fee exemption and reimbursement of regional tuition fees**

**Students are required to pay enrolment fees and the regional tax for the right to study, in accordance with the procedures and amounts established under the regulations for student contributions for academic year 2024/25.**

Eligible students included in the scholarship lists are exempt from paying the regional tax for the right to university study, the registration fee and university fees<sup>30</sup>. They are, however, obliged to pay the stamp duty required to complete the registration.

**ERSU sends the data of the provisional and final rankings to the University of Cagliari and the Institutes indicated in art. 1 to allow for the exemption to be applied to those entitled to it.**

The cases of exemption from payment of the regional tax for the right to university study provided under current national and regional legislation are confirmed. The student secretariats of the University of Cagliari and of the other Institutes referred to in Article 1 shall ascertain whether the requirements for exemption are met. The functions relating to the assessment, collection and verification of the regional tax for the right to university study, following the transfer of responsibilities to the Sardinian Revenue Agency with effect from Academic Year 2023/24, are governed by special agreements entered into by ERSU Cagliari with the Region of Sardinia, the Sardinian Revenue Agency (*Agenzia delle Entrate*), the University of Cagliari and the other Institutes.

**ERSU sends the data of the final rankings for the allocation of scholarships to the Sardinian Revenue Agency (*Agenzia delle Entrate*) to allow for application of the exemption from payment of the regional tax for the right to study to those entitled.**

Students exempt from paying the regional tax for the right to study for Academic Year 2024/25 who have mistakenly made a payment of the same, may request reimbursement from the Sardinian Revenue Agency in the manner provided under the appropriate section of the Agency's portal, at the following link <https://www.agenziasardaentrate.it/servizi-tributi/tassa-regionale-diritto-allo-studio/>.

---

<sup>30</sup> Art. 9 paragraph 2 D. Legislative Decree No. 68/2012.

## CHAPTER IV - HOUSING

### Art. 23 - Housing services: admission to housing

The competition is open to students with off-site status, i.e. who attend programmes at the Cagliari campus and who are not resident in the municipalities referred to in Article 19 letter a).

Applicant students must not belong to a household owning property for residential use in the city of Cagliari or in the above-mentioned municipalities.

### Art. 24 - Location and distribution of housing

The housing spots granted under this competition, in single and double rooms, are located in Cagliari.

At the Dormitories on Via Biasi, Via Businco and Via Trentino, renovation and functional adaptation works are in progress.

Therefore:

- the dormitory on **via Trentino** will not be available for Academic Year 2024/25;
- with regard to the dormitory on **via Biasi**, depending on the progress of the renovation works, and the time required for their completion, a total of 62 spots may become available for persons on the list of entitled students who will confirm their interest in a spot, with the partial reopening of the facility by December 2024, of which 18 spots are in double rooms and 26 spots are in single rooms; Additional spots may become available during the course of the academic year, as the facility is fully reopened, with an additional 64 spots, of which 46 are in double rooms and 18 are in single rooms, for a total of 108 spots, of which 64 are in double rooms and 44 in single rooms.
- with regard to the dormitory on **via Businco**, depending on the progress of the renovation works, and the time required for their completion, 157 spots may become available during the academic year for students on the list who will confirm their interest in the spot, of which 146 are in double rooms and 11 are in single rooms.
- On the Viale La Plaia Campus, housing will be made available for students to choose from according to the table below

<i>Structure</i>	<i>Housing in single</i>	<i>Housing in double</i>	<i>Housing in double rooms reserved for students with disabilities</i>	<i>total</i>
Campus Viale La Plaia	96	122	20	<b>238</b>
Total places	96	122	20	<b>238</b>

Students with disabilities will be able to choose a room-mate in accordance with the Student Housing Regulations.

The availability of and accessibility to housing may change during the academic year, in application of any safety regulations that may come into force during the year.

### **24.1 - Allocation of housing**

The available housing spots are allocated as follows:

- 2% is reserved pursuant to Article 16 of Regional Law no. 7/1991 for students born in Sardinia, who have a permanent residence outside the region and who retain Italian nationality, spouses, descendants, children of citizens of Sardinian origin who have emigrated and who retain Italian nationality, and who meet the merit and income requirements set out in points 1.1 and 1.2;

Of the remaining housing:

- A quota of 1/4 is reserved for first-year students in total for the rankings of the three programme levels;
- ¾ are reserved for students enrolled in subsequent years;

For students enrolled in the first year, the allocation of housing (in double rooms) will be carried out in proportion to the number of eligible students in the ranking lists referred to in art. 8 point 1) of this notice.

The allocation of housing and single rooms for students enrolled in years subsequent to the first year will be made in proportion to the number of eligible students, as they will result on the basis of the final rankings, broken down by year and degree programme, guaranteeing where possible the allocation of at least one housing spot for each year and degree programme.

The remaining spots, following the allocation made with proportional reference to the number of eligible applicants in each year and degree programme, will be allocated with priority to the same degree programme, then to the same department, then to the rankings that have a higher percentage of unfulfilled applications in relation to the spots allocated.

The criteria for the allocation of spots are set out in Art. 16 of this notice.

### **24.2- Waiver of housing after the deadline for applications for review**

As already stated in Art. 18 penultimate paragraph, for beneficiaries of housing spots assigned with the final rankings, the cash amount of the scholarship (assigned in the final rankings, or to be assigned with the scrolling of the rankings of those entitled), minus the value of the housing, shall remain unchanged in the event of waiver of housing presented after the deadline provided under art. 15.2 for submitting applications for reconsideration, and in cases of disqualification, or non-use of housing.

### **Art. 25 - Validity of rankings and reallocation of housing**

The rankings are valid until 31 March 2025.

If, on conclusion of the allocations, housing spots become available, the procedure for confirming interest in housing will be activated on the Student Portal, following the publication of a specific notice on the Institution's website, under penalty of forfeiture, for eligible non-beneficiary students who did not participate in the first allocation phase.

Any spots that become available will be reassigned to those who have confirmed their interest in housing on the basis of a general parametric reassignment ranking divided into first-year and post-first-year enrolments. These rankings will be published on the Student Portal.

After 31 March 2025, or at the end of the allocation of housing to those entitled, the available spots may be allocated to students interested in housing, including for short periods, under the terms and conditions set out in the "Student Housing Regulations", which also set forth the terms and conditions for occasional housing. To this end, a special notice will be published on the organisation's website.

## Art. 26 - Housing fees

The total cost of housing for students who receive a scholarship will be covered by the share of the scholarship dedicated to housing indicated in Article 18, and by a supplementary share borne by the Institution.

Students with housing who participate in international study programmes during the academic year may request reimbursement of the housing fee deducted from the scholarship for the period spent abroad under the conditions set out in the Student Housing Regulations, if they issue a release for the use of the housing by the Institution during that period. In any case, requests for reimbursement will be accepted subject to the availability of resources in the organisation's budget, in proportion to the appropriation made for this purpose, and for a maximum of six months.

The amounts of monthly fees for students **with housing and who have not received a scholarship** are determined as follows:

- a) first bracket: ISEE up to two thirds of the maximum reference limit provided under Article 2 of this notice (€ 18,484.53):

<i>Dormitory</i>	<i>Campus Viale La Plaia</i>
Single room amount	euro 86.00
Double room amount	euro 68.00

- b) second bracket: ISEE greater than two-thirds and up to the maximum reference limit provided under Article 2 of this notice:

<i>Dormitory</i>	<i>Campus Viale La Plaia</i>
Single room amount	euro 137.00
Double room amount	euro 101.00

At the time of the allocation of housing in the Dormitories on Via Biasi and Via Businco, upon completion of the work in progress, the following amounts will apply:

- c) first bracket: ISEE up to two thirds of the maximum reference limit provided under Article 2 of this notice (€ 18,484.53):

<i>Dormitory</i>	<i>Via Biasi</i>	<i>Via Businco</i>
Single room amount	euro 79.00	euro 79.00
Double room amount	euro 62.00	euro 62.00

- d) second bracket: ISEE greater than two-thirds and up to the maximum reference limit provided under Article 2 of this notice:

<i>Dormitory</i>	<i>Via Biasi</i>	<i>Via Businco</i>
Single room amount	euro 125.00	euro 125.00
Double room amount	euro 93.00	euro 93.00

For students who have received a scholarship awarded by other bodies or institutions, the amount of which is equal to or greater than the cash amount of the scholarship (excluding cafeteria service only) envisaged under this notice for students in the first ISEE bracket, the amount of the monthly fee due is **€198.00**, regardless of the type of room assigned.

In order to take possession of the assigned housing, a **deposit of €162.00**, which must also be paid by scholarship holders, is required in accordance with the Student Housing Regulations.

## CHAPTER V - LOSS OF ENTITLEMENT TO BENEFITS

### Art. 27 - Grounds of incompatibility and forfeiture, waiver

Students who hold a degree of the same level or higher than the programme they are applying for are excluded from the benefits.

Graduating students, even if enrolled in the final year of a regular degree programme in Academic Year 2023/24, cannot obtain benefits for the further semester of the aforementioned degree programme if they obtain their degree before the deadline for submitting the application for the competition (**2 September 2024**).

The granting of benefits is subject to the declaration by the interested party of the inexistence of debts towards the Institution, the Regional Administration and its subsidiaries and investee companies, declared uncollectable in the last five years or, in any case, not totally recovered<sup>31</sup>.

Entitlement to the benefits granted by the Institution lapses in the event of the student's withdrawal from studies, and in such case the student must make restitution of the sums received and the cash equivalent of the services used for the aforementioned time spent at the university.

Students who withdraw from their studies must notify the Right to Study Office without delay.

The right to the benefits granted by the Institution also lapses in the event of a transfer to another university, if this is done during the same academic year, for which the student must make restitution of the sums received and the cash equivalent of the services used.

In the event of waiver or forfeiture of benefits, the student must make restitution of the sums received and of the cash equivalent of the services used for the aforementioned time spent at the university in the manner indicated in a specific communication from the competent Office, as provided under point 27.3 below.

Failure to return the revoked scholarship or other financial debt to ERSU constitutes grounds for ineligibility for the benefits referred to in this notice.

### ***27.1 Scholarship - Incompatibility and forfeiture***

The scholarship is incompatible with other forms of economic contributions, with the exception of contributions for participation in international study programmes. The student is only eligible for one scholarship for the academic year in question. If he is entitled to more than one form of assistance, he must exercise the option<sup>32</sup>. As specified in the Resolution of the Regional Government no. 24/31 of 10 July 2024, scholarships granted by ERSUs are incompatible with scholarships and/or other benefits aimed at supporting the right to study, granted by other public and private bodies/entities.

---

<sup>31</sup> Art. 14 R.L. No.5 of 11/04/2016.

<sup>32</sup> Art. 24 R. L. no. 37 of 1987. E.g: The student may not receive a scholarship for the same academic year for enrolling in the additional semester of the three-year degree programme or for enrolling in the first year of the Master's degree programme.



Students who have received a scholarship awarded by other bodies for the legal duration of the programme they are currently attending will be excluded from receiving the scholarship referred to in this notice for all years of their university career in such programme.

The student forfeits the benefit assigned if he/she fails to communicate **by 31 March 2025** the completion of his/her enrolment in the cases and in the manner provided under Article 16.2.1 of this notice.

### **27.2 Housing - Incompatibility and disqualification**

The right to housing lapses in the cases provided under the current Student Housing Regulations.

Any student who does not take possession of the housing within 5 business days of the date indicated in the relevant notice, published at the same time as the allocation order, forfeits the benefit.

In the event of forfeiture of the right to housing, due to exceeding the maximum number of days of absence, non-payment of the housing fees due, or in the other cases provided under the Student Housing Regulations, the student may not take part in the call for applications for the allocation of housing for the following academic year.

The Student Housing Regulations set forth situations in which the application of disciplinary sanctions entails the loss of the right to obtain the benefit for the duration of the degree programme or for shorter periods.

The housing allocation is incompatible with the performance of activities that do not allow the student housing service to be used in accordance with the Student Housing Regulations.

### **27.3 Waiver of benefits**

The student must submit his or her waiver of the benefits granted by the Institution by sending a ticket from his or her reserved area of the Student Portal.

The Right to Study Office will inform the person concerned, by means of a communication in his or her reserved area of the Student Portal, of the amount to be returned to the Institution and the procedures to be followed.

Waiver of the scholarship is irrevocable.

### **Art. 28 - Revocation of the scholarship**

The scholarship is revoked for students enrolled in the first year of three-year and master degree programmes who, **by 30 November of the year 2025**, have not completed at least 2 years or 20 CFUs for the programme in which they are enrolled in the year in which the scholarship is awarded or for the programme in which they are enrolled in the following year, even if different from the previous year.

For students with disabilities enrolled in the first year, the merit criteria relating to payment of the second instalment and withdrawal of the benefit do not apply.

In the event of revocation, the sums paid out and the amount corresponding to the value of the services actually enjoyed, equivalent to the cash scholarship, must be repaid by 31/12/2026; upon justified request, repayment in instalments may also be granted, for a maximum of 10 monthly instalments, subject to compliance with the above-mentioned deadline for repayment.

### **28.1 Request for an extension of the deadline on special grounds**

In duly documented exceptional cases, such as: serious economic difficulty of the family (e.g. job loss of one of the members of the household), change in the family situation (e.g. death of one of the parents), serious difficulty due to illness of the student or another member of the household, inability to take part in roll calls/sessions, not attributable to the student, and documented by the University, the Director of the Administrative Service may grant an extension of up to three months for the student to reach the minimum merit levels required to avoid revocation. To this end, the student must submit a special request by 10 December 2025.

### **Art. 29 - University Campus Transfers**

Students who transfer from one university campus to another before **2 September 2024** must submit their application for a scholarship and housing to the Right to Study Office of the university campus transfer to which has been requested.

In the event of a transfer from the University of Cagliari or from one of the other Institutes indicated in Article 1 paragraph 1 of this notice to another University after **2 September 2024**, the student will lose the right to the benefits provided by the E.R.S.U. of Cagliari.

Students who instead come from other Universities or other Institutions and transferred after **2 September 2024** will be admitted to compete according to the criteria established by this notice only if the documentation, transmitted by their Institution of origin, reaches E.R.S.U. of Cagliari before the deadline for the submission of applications for reconsideration of the provisional rankings relating to the benefit requested (**23 September 2024, 1:00 p.m.**), and if they have submitted their application to the Institution of origin by the deadline for the submission of applications set out in the present notice (**2 September 2024, 1:00 p.m.**).

## **CHAPTER VI - DATA PROCESSING AND VERIFICATION OF SELF-CERTIFICATIONS**

### **Art. 30 - Protection of persons and other parties with regard to the processing of personal data - Disclosure pursuant to Art. 13 and 14 of EU Regulation No. 679/2016 (GDPR)**

The request for access to services for the right to study, submitted by means of self-certification, entails the transmission of data on the student and his or her family to the institution. The data are mainly intended

for the processing of competition procedures, carried out by means of computer systems, and are used for the formulation of rankings, the awarding of scholarships and housing.

The data are processed in connection with legal obligations according to the regulations set out in Legislative Decree no. 29 March 2012, no. 68, the Prime Ministerial Decree of 9 April 2001, and Regional Law no. 37 of 14 September 1987.

The processing of special categories of personal data is provided under Art. 9 letter b and g) of EU Regulation no. 679/2016 (GDPR).

The data will be processed for monitoring and reporting purposes in the use of additional resources deriving from the European Union-funded PNRR - Next Generation EU, investment 1.7 "Scholarships for access to University" - Mission 4 Component 1, and from the share of the Sardinia ESF+ PR2021-2027 - Priority 2 "Education, training and skills" - Specific Objective ESO4.6 f) – Long-term planning of the intervention "Scholarships and support actions in favour of capable and deserving students lacking financial means, including students with disabilities". The data are communicated, using appropriate procedures, to the persons for whom disclosure is required by law or for the fulfilment of institutional purposes, such as: ERSU employees, persons in charge of the procedure or involved for verification and/or statistical research purposes, to all persons entitled, pursuant to Law no. 241/1990, as amended and supplemented, to other public entities for verification and/or inspection purposes.

The data are also used for formal and substantive verifications on the self-certifications submitted and for this purpose may be communicated to the General Revenue Offices, the Tax Registry Office, the Tax Police, public and private banks, the University of Cagliari or other universities, municipalities, provinces, the Autonomous Region of Sardinia and other Italian regions.

In implementation of the Ministerial Decree of 8 March 2013 "*Definition of the modalities for strengthening the ISEE control system*", the data of the beneficiaries of the right to study interventions are transmitted telematically to INPS for inclusion in the database of subsidised social benefits.

In compliance with the provisions of specific agreements entered into by the ERSU of Cagliari with the Sardinian Regional Government, the Sardinian Revenue Agency (*Agenzia delle Entrate*), the University of Cagliari and the other Institutes indicated in Article 1 of this notice, the data of those entitled to exemption from payment of the regional tax for the right to university study shall be transmitted to the Sardinian Revenue Agency (*Agenzia delle Entrate*) for the purpose of granting the exemption. The Sardinian Revenue Agency (*Agenzia delle Entrate*) was established by Regional Law 28/10/2016, no. 25 'Establishment of the Sardinian Revenue Agency (*Agenzia delle Entrate*)'. The transfer of competences to the Sardinian Revenue Agency (*Agenzia delle Entrate*) in the matter of the regional tax for the right to university studies takes effect as from Academic Year 2023/24.

Processed data will not be subject to transfers outside the EU territory.

Processing will be carried out in automated and/or manual form, with methods and tools designed to ensure maximum security and confidentiality. The personal data collected are stored in accordance with the principles of lawfulness, fairness and transparency, purpose limitation, data minimisation, accuracy,

limitation of storage, integrity and confidentiality, and accountability in the manner provided for in Article 5 GDPR 679/2016.

The data provided in connection with applications for the right to scholarships will be kept indefinitely, to allow for checks on the allocation of benefits in any previous university careers.

With regard to the processing of data, data subjects are guaranteed the rights provided under Articles 15 to 22 of EU Regulation no. 679/2016 (GDPR).

The data controller is E.R.S.U. Ente Regionale per il Diritto allo Studio Universitario di Cagliari in the person of its *pro tempore* Chairman.

The Data Processor is the Director of the Administrative Service.

The publication of the rankings will take place in compliance with Resolution No. 468 adopted by the National Anti-Corruption Authority on 16 June 2021, published on 24/06/2021, concerning "*Obligations of publication of the acts of granting subsidies, contributions, subsidies and attribution of economic advantages to individuals and public and private entities (Articles. 26 and 27 Legislative Decree no. 33/2013)*" and EU Regulation No. 679/2016 (GDPR), and therefore the aforementioned rankings will not contain the names of the interested parties, who are identified through the "Student Code", and will not contain any indication of the students' ISEE and merit, as well as the reason for any exclusion.

In the student's reserved area, with access from the Student Portal, next to the surname and first name of the interested party, the Student Code is indicated, which is used to identify students in the rankings published on the Institution's website.

Interested parties can view their individual ranking position, with their merit and income data, and the reason for any exclusion, by accessing the "ESITO GRADUATORIE" ("OUTCOME OF RANKINGS") section in their reserved area on the Student Portal.

In compliance with the legal provisions on the protection of confidentiality, the complete rankings with merit data and income indicators will be made available only after a formal and reasoned request for access to the records has been submitted, pursuant to art. 22 of Law No 241/1990, with prior notice to the other parties concerned.

The request for access to the records must be submitted by Certified E-mail, registered mail or hand delivery to the Organisation's Protocol Office, addressed to the General Management and to the Administrative Service - Legal Affairs and General Services Office of the ERSU of Cagliari.

### **Art. 31 - Verification of self-certifications**

The E.R.S.U. verifies the truthfulness of the self-certifications sent, signed and produced by the students also using the method of verification by means of spot checks, which would be carried out for at least thirty percent of the eligible and beneficiaries of the services each year.

In carrying out these checks, the E.R.S.U. may request appropriate documentation to prove the completeness and truthfulness of the declared data.

Entitlement to benefits is revoked if, when the truthfulness of the self-certifications produced is checked, the student does not meet the merit and income requirements.

The verification of the income and asset data declared by the beneficiaries is envisaged under Art. 10 para. 1 of Legislative Decree 29 March 2012 no. 68.

In implementation of Decree-Law no. 77 of 31 May 2021, converted into Law no. 108 of 29 July 2021, art. 7 "*Control, audit, anti-corruption and transparency*", and of Decree-Law no. 19 of 3 March 2024, converted into Law no. 56 of 29 April 2024, in its capacity as the implementing party of the interventions provided for by the PNRR, for the purposes of strengthening control activities, the Entity will enter into specific memoranda of understanding with the Guardia di Finanza to define the methods for sharing data and information.

ERSU may proceed, at any time, with the verification of the self-certifications submitted by students who have been awarded the benefit<sup>33</sup>, in accordance with the provisions of Article 71 of Presidential Decree 445/2000, and will send the data of the aforementioned students to the competent Financial Offices, in order to allow the offices themselves to make further verifications on the actual family income.

If the student submits an untrue declaration in order to benefit from the interventions of the present notice, he shall be subject to an administrative sanction consisting in the payment of a sum three times the amount unduly received, or the value of the services unduly used, and shall lose the right to access the benefits of the Institution for the duration of the degree programme, without prejudice in any case to the application of sanctions provided by law<sup>34</sup>, as well as the criminal provisions for acts constituting criminal offences<sup>35</sup>.

For the methods of calculation and application of sanctions in the aforementioned cases, please refer to the "Rules for the application of sanctions in the event of revocation of scholarships and other benefits and methods of recovery of sums paid out", approved by ERSU Cagliari by resolution no. 7 adopted by the Board of Directors at its meeting on 2 March 2017.

---

<sup>33</sup> Art. 71 of Presidential Decree 445/2000

<sup>34</sup> Article 38(3) of Decree-Law No. 78/2010 converted into Law No. 122/2010

<sup>35</sup> Art. 10 Legislative Decree 68/2012

## CHAPTER VII - COMMUNICATIONS ON THE PROCEDURE AND INFORMATION ON THE SUBMISSION OF APPLICATIONS

### Art. 32 – Communications on the Procedure and Other Communications

Communications relating to the competition procedure concerning the individual student (results of rankings, etc.) are made available in the reserved area of the Student Portal. Communications from the Institution published in the above-mentioned reserved area are deemed notified for all legal purposes, and therefore the student is required to consult his or her reserved area periodically.

The Institution may send to the e-mail address provided by the student other communications relating to the requirements set forth in this notice. The text of the aforementioned communications sent by e-mail can also be viewed by the person concerned in the "Communications" section of the reserved area of the Student Portal.

General notices are published on the institutional site of the organisation.

Communications from the Institution relating to measures taken against the individual student, concerning the verification of the satisfaction of the requirements and revocation of benefits, shall be sent by registered mail with return receipt or by certified electronic mail (PEC) to the address indicated by the student when completing the application for benefits (or subsequently entered in the Student Portal in the manner indicated in art. 16 of this notice), or again, depending on the type of measures taken, by sending a closed registered letter with acknowledgement of receipt in accordance with Law No. 16 of 20 November 1982, 890, Article 10 of the Law of 3 August 1999, no. 265, Art. 18 of L. 689/1981 and Art. 149 of the Italian Civil Procedure Code.

### Art. 33 - Information

For information and clarifications on this call for applications, interested parties should contact the Right to Study Office at **070 66206405 - 66206406**, during the following hours:

Monday to Friday, 9:30 a.m. to 12:30 p.m.; on Tuesdays also from 3 p.m. to 5 p.m.

Interested parties can also access their Reserved Area of the Student Portal:

- 1) to submit requests for information to the Right to Education Office via the "ticket" service and view the operators' response. A 'Ticket' is understood to be a request for assistance and/or the communication of additional information to ERSU, tracked by the appropriate computer system.

Personal data acquired when requesting information will be processed in accordance with Art. 30 of this notice;

- 2) to request an appointment, which can be booked according to the calendar defined by the operators, with the possibility of choosing the appointment management mode from among those proposed by the Office.



## CHAPTER VIII - PUBLICATION, REGULATORY SOURCES AND REPORTING

### Art. 34 - Publication

This notice is published on the Cagliari ERSU website: [www.ersucagliari.it](http://www.ersucagliari.it).

### Art. 35 - Regulatory Sources

This notice is issued in accordance with the provisions of Legislative Decree no. 29 March 2012, no. 68, the Prime Ministerial Decree of 9 April 2001, Regional Law no. 37/1987, Ministerial Decree no. 1320 of 17 December 2021 and the Circular of the Ministry of Universities and Research of 11 May 2023, the MUR Directorial Decrees no. 317 and no. 318 of 14 March 2024, and in implementation of the directives issued by the Region of Sardinia by resolution no. 24/31 " *Guidelines for notices of competition concerning scholarships and support actions for able and deserving students without means, including students with disabilities - academic year 2024/2025 Budget 2024 Regional funds Pos.fin. SC08.6644 of CdR 00.11.02.02, PNRR - Next Generation EU, State allocations of FIS 2024, PR Sardinia ESF+ 2021-2027.*", to which reference is made for anything not expressly provided for in this notice.

### Art. 36 – Reporting and monitoring

The interventions, concerning the awarding of scholarships to the beneficiaries, granted by the E.R.S.U. of Cagliari, based on the additional resources deriving from the European funds of the PNRR financed by the European Union - Next Generation EU, investment 1.7 "Scholarships for access to university" - Mission 4 Component 1, will be monitored and reported in compliance with the methods defined in the national implementing provisions. As far as information and communication actions are concerned, the guidelines and the MUR memorandum prot. no. 4 of 5/07/2023 "PNRR - Precisazioni e richiami sugli adempimenti in materia di informazione e comunicazione per i soggetti attuatori" will be applied.

Regional interventions, concerning the awarding of scholarships, granted by ERSU to beneficiaries, can be overbooked using the funds of the Sardinia ESF+ 2021-2027 PR. Priority 2 "Education, training and skills" - Specific Objective ESO4.6 f) - Field of Intervention 150 Support for tertiary education for the intervention "Scholarships and support actions in favour of capable and deserving students without financial means, including students with disabilities", as provided under the Deliberation of the Regional Council no. 24/31 of 10/07/2024.

### Art. 37 - Safeguard Clause

This notice is published in a timely manner in order to shorten the time necessary for the procedure to be completed in favour of beneficiary students. In the event that any non-compliant opinions are received from the competent third parties, if necessary, the necessary steps will be taken to adapt this notice to the aforementioned opinions, and to inform the public by publishing appropriate notices on the official website of the Institution.



THE DIRECTOR OF THE ADMINISTRATIVE SERVICE

Signed Engineer Raffaele Sundas

## Annex 1

### MODALITIES FOR THE ALLOCATION OF HOUSING ACADEMIC YEAR 2024/25

#### Phase 1

##### Classification of the rooms envisaged in this notice:

The rooms in the Viale La Plaia Campus were classified taking into account their different characteristics (size, exposure, etc.).

#### Phase 2

##### Statement of preferences

The desire to apply for housing must be expressed when submitting the online application for housing: it will not be possible to request, at the stage of the petition for review of the provisional rankings, a modification of a prior declaration of not wishing to apply for housing, but it will be possible to waive a prior housing request.

When filling out the application, the student may select up to 8 rooms (he/she may also not express any further preferences beyond the first room, relying upon automatic allocation).

##### **The selection is irrevocable and cannot be changed after the application deadline**

Should a preference be indicated for a room that cannot be allocated by type (double room if single room must be allocated and vice versa), or should the chosen room subsequently become unavailable due to a fortuitous event (e.g. unavailability), the spot will be allocated according to the criteria described starting from point 1. of step 3.

Students with a recognised disability within the meaning set forth in Article 3, paragraph 1, of Law no. 104 of 5 February 1992, or with a disability equal to or greater than 66%, and any roommate chosen in accordance with the procedures set out in the Student Housing Regulations, will be allocated the relevant reserved spots directly by the administrative office.

#### Phase 3

##### Allocation of housing

The housing is allocated on the **basis of the position held by the student in the order of allocation**, in accordance with the sequence of preferences expressed, taking into account the availability of housing resulting from that position.

#### 1) Allocation of housing and order of allocation

The allocation of housing will be based on the following criteria:

In the event of preferences being expressed for several rooms, the following procedure will be followed:

1. respecting the order of preferences expressed, the first available spot among the rooms indicated within the structure is allocated;
2. if it is not possible to allocate a spot in any of the indicated rooms, because they are no longer available, a spot will be found in the room with the highest weighting, on the same floor as the chosen rooms, always honouring the order of preferences expressed;
3. if no spot is available on the floors where the selected rooms are located, the spot available in the room with the highest weighting in the structure is allocated;

If the student has expressed an election for the housing by expressing only one preference, and this is not available, the spot in the room with the highest absolute weighting among the remaining available rooms is assigned.

**2) students with a recognised disability under Art. 3(1) of Law No. 104 of 5 February 1992, or with a disability of 66% or more:**

The allocation of housing reserved for students with disabilities will be made automatically by the administrative office prior to the publication of the general allocation order, taking into account the specific needs which they must notify to the Housing Office Management.

#### **Phase 4**

##### **Publication of the allocation order**

The order of allocation, indicating the allocated housing, will be published at the same time as the final housing rankings.

#### **Phase 5**

##### **Exchanges**

Exchanges between housing holders (in single or double occupancy) may take place before the rooms are occupied.